

# NAPTON ON THE HILL PARISH COUNCIL

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Minutes of the meeting of Napton on the Hill Parish Council held on **Monday 4<sup>th</sup> March 2024** at 7:15 p.m.

Present: Cllr R Woodcock (Chairman of the Council)  
Cllr J Veasey (Vice Chairman of the Council)  
Cllr B Alsop  
Cllr R Pelter  
Cllr W Watson  
Cllr I Williams  
  
Cllr A Crump  
  
Mrs C Adam (Clerk to the Council)  
  
14 members of the public were in attendance.

	Action
<b>1 - To receive apologies for absence.</b> <ul style="list-style-type: none"><li>Cllr N Rock submitted apologies.</li></ul>	
<b>2 - To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> <ul style="list-style-type: none"><li>None received.</li></ul>	
<b>3 – To receive and approve for signature the minutes of the meeting held on Monday 5<sup>th</sup> February 2024:</b> <ul style="list-style-type: none"><li>Approved &amp; signed by the Chair.</li></ul>	
<b>4 – To note any matters arising from the minutes not included on this agenda for report only:</b> <b>Items</b> <ul style="list-style-type: none"><li><b>Streetlighting</b> Quiet month as the end of year approaches and WCC's lighting division have been rushed off their feet. The light on St Lawrence Close has been repaired. Light post opposite the Kings Head pub by the bus stop is currently leaning, unsure if this is structural failure or ground failure due to the continuous rain. Will be reported to WCC.</li></ul>	
<b>5 – Update from District/County Councillors:</b> <ul style="list-style-type: none"><li>Reports circulated in advance and are available on the PC website.</li></ul>	
<b>6 – Comments and questions from the public:</b> <ul style="list-style-type: none"><li>Noted that the £350.00 donation to the WMWP was from Mr Jack Watson.</li><li>Request to investigate defibrillators pad costs as there may be a cheaper supplier available.</li></ul>	

<ul style="list-style-type: none"> <li>• Finance items 144, 149 &amp; 150 query – 144: Emergency attendance on Jackson Lane on 09/01/2024 as top of lantern was hanging down &amp; internal wiring was exposed. Mini photocell was replaced &amp; lantern closed back up. 149: Structural testing of all 29 steel columns within Napton. 150: St Laurance Close – removal of existing lantern &amp; installed TRT mini-LED lantern.</li> <li>• 24/00305/FUL – applicant’s agent emphasised that this was a new version of the application from the previous one and highlighted the specific changes in the application.</li> <li>• Noted that the above application was the most innovative design seen to date.</li> <li>• Pointed out that there are several damaged verges around the village and was informed that NPC has asked for kerbs and posts to be put on the bank at School Hill and Hackwell Street to avoid further damage.</li> <li>• Severn Trent and Watertight have damaged various areas during their current works in the village, are they responsible for repairing these areas? Noted that Severn Trent have agreed to repair the displaced cobbles on Vicarage Road.</li> <li>• Lefthand side of Butt Hill by Wyndham and at the bottom of Butt Hill, both have large potholes forming and further erosion is occurring due to the excess water on the road. Has been reported.</li> <li>• Informed that there is a drain numbering system in the NPC records. Clerk to search records.</li> <li>• Road from Chapel Green to Doles Road was recently resurfaced but there are small heaps of scarification debris on the verge needing to be removed for health and safety purposes. Has been reported.</li> </ul>	
<p><b>7 – Planning matters:</b></p> <p><b>Application(s) reference:</b> 24/00305/FUL  <b>Proposed:</b> Erection of 1 no. local need self-build Class C3(a) 6-bed eco dwellinghouse, access, landscaping and associated works.  <b>At:</b> Land Off, Howcombe Lane, Napton-on-the-Hill  <b>For:</b> Mr Mark Hughes</p> <p><b>RESOLVED: No Objection</b>  <i>Representative for the application was present and chose to speak for their allotted 3 minutes.</i></p> <p><b>Application(s) reference:</b> 24/00299/VARY  <b>Proposed:</b> Variation of condition 2 of planning permission 23/02103/FUL dated 16/11/2023 to amend the roof and incorporate photo voltaic panels above the attached single storey garage. Original description of development: Construction of one 4-bedroom dwellinghouse and associated works including means of access.  <b>At:</b> Land Off, Church Road, Napton-on-the-Hill  <b>For:</b> Mr Mark Hayward TNS Ltd</p> <p><b>RESOLVED: No Representation</b>  <i>Representative for the application was not present.</i></p>	
<p><b>8 – Blocked Drains</b></p>	

<p><b>RESOLVED:</b> Cllr Crump reported that Hillside is a Severn Trent issue and has been reported. Noted that WCC have 700 jobs outstanding, and Cllr Crump has agreed to pay out of his delegated budget to have various drains in Napton jetted out. Cllr Woodcock noted that at the top of The Butts there seems to be a leak which will be reported to Severn Trent. Cllr Crump also suggested that contact be made with Cllr Rock/SDC Street Scene about coordinating street swiping with the drain jetting.</p>	
<p><b>9 – Resourcing to Risk: WFRS Public Consultation</b></p> <p><b>RESOLVED:</b> Agreed over all contentment with the proposal but at the same time are concerned that the increasing number of new houses in rural areas will cause delay in response times during the nighttime hours having only one station covering a large area of eastern Warwickshire.</p>	
<p><b>10 – Right of Ways Improvement Plan Consultation</b></p> <p><b>RESOLVED:</b> Agreed to submit the purposed feedback supplied by Cllr Pelter and the two Footpath Volunteer Wardens (Nigel Wood and Pete Smith).</p>	
<p><b>11 – Sports Field Floodlights</b></p> <p><b>UPDATE:</b> NPC’s Expression of Interest aligned with the Fund’s eligibility criteria and are therefore invited to submit a full application.</p> <p><b>RESOLVED:</b> Agreed to submit a full application.</p>	
<p><b>12 – School Field</b></p> <p><b>UPDATE:</b> Provided an update of the school field lease timeline which can be found under supporting documents on the NPC website. The current lease is for a 10-year period between NPC and St Lawrence School directly and was signed on 08/01/2018.</p> <p><b>RESOLVED:</b> Agreed to enquire with Ian Watt (£3,500) and Carlton Contracting (£6,950) for more information regarding the lifespan and warranty of each option. Suggested by a member of the public, that further advice could be requested from Avonmore (turfscapes specialist). Research if there are any FA Grants that could potentially help with funding.</p>	*
<p><b>13 – Swing Advisory Notice</b></p> <p><b>UPDATE:</b> NPC received a Product Advisory Notice for the toddler swings frame during the annual inspection. NPC has contacted Wicksteed to confirm whether the toddler swing frame fell under the advisory notice. Wicksteed confirmed, “This style of swing was produced between 1959 and 1964 and is in fact not the specific subject of the advisory notice. However, the swing is very old, and no spare parts are available. Our advice would be to consider replacing the swing as soon as reasonably possible.”</p>	
<p><b>14 – Defibrillators</b></p> <p><b>RESOLVED:</b> Agreed to pursue offering an AED course for the parish. Agreed to contact both the Cross Road Garage and Napton Village Stores to enquire whether they would allow an external 24/7 AED box to be fitted to the outside of their premises.</p>	*
<p><b>15 – Napton Housing Needs Survey</b></p> <p><b>RESOLVED:</b> Agreed to undertake an update of the Housing Needs Survey.</p>	

<p><b>16 – Internal Audit</b></p> <p><b>RESOLVED:</b> Agreed to engage Bill Robinson from Stockton to undertake the Council’s internal audit for the year ending 31<sup>st</sup> March 24. Agreed to appoint a new internal auditor for the year ending 31<sup>st</sup> March 25 to adhere with recommended guidelines.</p>	
<p><b>17 – Annual General Meeting, May PC Meeting &amp; Annual Community Meeting</b></p> <p><b>RESOLVED:</b> Agreed that the Annual General Meeting and the May PC Meeting will both be held on Monday 13<sup>th</sup> May 2024. Agreed to hold Annual Community Meeting on a Sunday afternoon to be decided at the April meeting. Clerk informed the Council that the Annual Community Meeting must be held between 1<sup>st</sup> March and 1<sup>st</sup> June and proceedings must not begin before 6pm. (Local Government Act 1972)</p>	
<p><b>18 – Climate and Environment</b></p> <p><b>RESOLVED:</b> Repair Café is coming along nicely with lots of volunteers. Agreed to contribute £20 to Harbury’s PAT Tester. Agreed to continue the ‘No Mow May’ initiative and allow mowing contractor to use their own experience and discretion as to which areas to cut back and when, in order to maximise benefit to nature and allow full use of the growing season.</p>	
<p><b>19 – Finance Matters</b></p> <p><b>RESOLVED:</b> Agreed to add the Clerk as a signatory to Skipton BS account (<b><i>for the purposes to being able to access online banking only</i></b>). WMWP has received two donations: £350.00 from Mr Jack Watson and £100.00 from Alison &amp; George Watson. All payments approved, and payment list can be found under supporting documents.</p>	*
<p><b>20 – Councillor Updates:</b></p> <ul style="list-style-type: none"> <li>• Approached by resident with concern that the entrance to the easement on Pillory Green is constantly being blocked by delivery drivers parking in front of it. Enquired if the Council would allow a “No Parking” or “Access required at all times” sign to be put on the roadside posts. Clerk to investigate the cost of the signs.</li> </ul>	
<p><b>21 – Close</b></p> <p>The meeting closed at 21:04.</p> <p><b>[Note: The next ordinary meeting of the Council will take place on <u>Monday 8<sup>th</sup> April 2024</u> Napton Village Hall (main hall)]</b></p>	

Signed: \_\_\_\_\_

Date: \_\_\_\_\_