

NAPTON ON THE HILL PARISH COUNCIL

6 Russell Close
 Long Itchington
 Southam
 Warwickshire
 CV47 9QG

Telephone: 07526 144576
 E-mail: clerk@naptonpc.org.uk
 Web: www.naptonparishcouncil.org.uk



Date: 27th February 2024
 To: All Parish Councillors
 From: Mrs Courtney Adam, Clerk to Napton-on-the-Hill Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Napton-on-the-Hill Parish Council in the Napton Village Hall (main hall) on **Monday 4th March 2024** at 7:15 p.m. when the under mentioned business will be transacted.

AGENDA

	Action
1 - To receive and approve (if requested) apologies for absence:	
2 - To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:	
3 – To receive and approve for signature the minutes of the meeting held on Monday 5th February 2024:	
4 – To note any matters arising from the minutes not included on this agenda for report only: <ul style="list-style-type: none"> • Streetlighting – Verbal Update JV 	
5 – Update from District/County Councillors: Members of the public have the opportunity to ask questions on the reports (circulated in advance).	
6 – Comments and Questions from the Public: Parishioners are invited to address the Council on any relevant matter for a maximum of 3 minutes.	
<p style="text-align: center;">.....</p> <p>From this point on the public are asked to note that they are welcome to observe the debate but may only speak with the permission of the Chair.</p> <p>When making decisions Councillors will bear in mind the following issues:-</p> <ul style="list-style-type: none"> • equal opportunities • crime prevention • unlawful discrimination • biodiversity of natural habitat • combatting climate change and other best practice 	

<p>7 – Planning Matters:</p> <p>Application(s) reference: 24/00305/FUL Proposed: Erection of 1 no. local need self-build Class C3(a) 6-bed eco dwellinghouse, access, landscaping and associated works. At: Land Off, Howcombe Lane, Napton-on-the-Hill For: Mr Mark Hughes</p> <p>Application(s) reference: 24/00299/VARY Proposed: Variation of condition 2 of planning permission 23/02103/FUL dated 16/11/2023 to amend the roof and incorporate photo voltaic panels above the attached single storey garage. Original description of development: Construction of one 4-bedroom dwellinghouse and associated works including means of access. At: Land Off, Church Road, Napton-on-the-Hill For: Mr Mark Hayward TNS Ltd</p>	
<p>8 – Blocked Drains</p> <ul style="list-style-type: none"> • To discuss and decide the Council’s approach for the blocked drains in the village. 	
<p>9 – Resourcing to Risk: WFRS Public Consultation</p> <ul style="list-style-type: none"> • To review and comment on the consultation. 	
<p>10 – Right of Ways Improvement Plan Consultation</p> <ul style="list-style-type: none"> • To review and comment on the consultation. 	
<p>11 – Sports Field Floodlights</p> <ul style="list-style-type: none"> • To provide an update on the status of NPC’s initial application to SDC for funding. • If initial application is successful, to discuss and decide submitting a full application. 	
<p>12 – School Field</p> <ul style="list-style-type: none"> • To provide an update regarding the current lease agreement. • To discuss and decide the quotes received. 	
<p>13 – Swing Advisory Notice</p> <ul style="list-style-type: none"> • To provide an update on the swing advisory notice that was flagged up during the annual inspection. 	CA
<p>14 – Defibrillators</p> <ul style="list-style-type: none"> • To discuss and decide whether NPC is able to offer or help facilitate an AED training course for the Parish. • To discuss and decide putting the units in the Village Stores & Cross Roads Garage into external cabinets at these locations, making them available 24/7/365. 	

<p>15 – Napton Housing Needs Survey</p> <ul style="list-style-type: none"> To discuss and decide whether NPC want/need to undertake an update of the House Needs Survey. 													
<p>16 – Internal Audit</p> <ul style="list-style-type: none"> To discuss and decide the appointment of the Council's internal auditor for year ending 31st March 2024. 													
<p>17 – Annual General Meeting, May PC Meeting & Annual Community Meeting</p> <ul style="list-style-type: none"> To agree the date of the Annual General Meeting & May PC Meeting. To agree the date of the Annual Community Meeting. 													
<p>18 – Climate and Environment</p> <ul style="list-style-type: none"> Verbal update from C&E working party on current issues and suggestions for actions going forward. To discuss and decide providing a small contribution for the use of Harbury's PAT Tester for Napton's Repair Café. To discuss and decide the potential of expanding the 'No Mow May' initiative beyond the current areas on Hillside and Southam Road. 	RP												
<p>19 – Finance Matters:</p> <ul style="list-style-type: none"> To discuss and decide the addition of the Clerk as a signatory to Skipton BS account (for the purposes to being able to access online banking only). Payments & donations received. <p><u>WMWP Donations</u></p> <table border="1" data-bbox="339 1211 1072 1496"> <thead> <tr> <th>NO</th> <th>Gross Amount £</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>41</td> <td>£350.00</td> <td>Donation from Mr J Watson</td> </tr> <tr> <td>42</td> <td>£100.00</td> <td>Donation from Alison & George Watson</td> </tr> <tr> <td>TOTAL</td> <td>£450.00</td> <td></td> </tr> </tbody> </table>	NO	Gross Amount £	Details	41	£350.00	Donation from Mr J Watson	42	£100.00	Donation from Alison & George Watson	TOTAL	£450.00		
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- To approve payments/note payments paid listed below.

Napton Parish Council

Payments Approval List

March 2024

NO	Gross Amount £	Invoice Date	Details
144	£107.44	31/01/24	WCC – Jackson Lane – LC1- Emergency Attendance
145	£165.60	31/01/24	The Defib Store – Defib Pads - PAID
146	£987.84	03/02/24	Npower – Energy Charge January 24 - PAID
147	£183.00	12/02/24	SLCC – Membership Fee (01/02/2024 – 31/01/2025)
148	£768.46	13/02/24	WCC – Annual Street Lighting Maintenance Recharge 2023/24
149	£350.78	14/02/24	WCC – Napton Structural Testing
150	£387.11	15/02/24	WCC – St Laurance Close – LC2
151	£350.00	18/02/24	Nigel Whitehead – Memorial Tree Remedial Works - PAID
152	£250.00	19/02/24	Parish Magazine – Grant 2023/24 - PAID
153	£861.79	29/02/24	Staff Costs February 2024 - PAID
154	£32.04	29/02/24	Staff Costs February 2024 - PAID
155	£21.24	29/02/24	Employer National Insurance February 2024 – PAID
156	£242.58	29/02/24	Warwickshire County Council - Pension Payment February 2024 - PAID
157	£6.00	29/02/24	Staff Expenses – February 2024 – Phone Data
158	£54.48	29/02/24	Staff Expenses - February 2024 – Printing Cost/WFH/Filing Box & Suspension Files
159	£10.00	25/03/24	Sports Field – Rent – 2024/25
160	£174.00	22/02/24	Frank Mann Farmers – Allotments - Overhang Cut Back
TOTAL	£4,952.36		

20 – Councillor Updates:

- Items not included on the agenda requiring acknowledgement (*for information purposes only*).

Signed: 