



## **NAPTON ON THE HILL PARISH COUNCIL**

**Monday 7<sup>th</sup> December 2020**

**7.30pm.**

### **Meeting minutes**

**Present:** Councillors Veasey, Gooderham, Alsop, Clarke, Woodcock (Chair) and Heaf. J. Warman (Clerk). Cllr Nigel Rock. Cllr Andy Crump joined at 8.15pm. 6 members of the public were also present

**1. Apologies for Absence:** None received

**2. Declaration of Personal or Disclosable Pecuniary Interests:** Taken by item

**3. Filming and recording of meetings:** The protocol for zoom meetings was confirmed

**4. Minutes of meetings of 8<sup>th</sup> Oct and 2<sup>nd</sup> Nov and matters arising:**

- Fells Lane – the Clerk has written to A. Crump asking for help to start a dialogue with WCC highways. WCC are looking at the possibility of a new designation of “quiet lanes”. Consultation will take place early in the New Year. NPC are encouraged to respond. In the meantime, AC will press for closer working with WCC specifically on Fells Lane
- Outdoor gym equipment- the Clerk reported that the price for installation of the gym equipment including rubber matting to protect the grass would be approx. £5.5k. NPC has written to Napton Charity to ask if they might consider making a contribution to the cost. A grant application will also shortly be submitted to WALC.
- Update on Western Power works on School Hill – Cllr Veasey reported that undergrounding work is still needed on 3 houses on School Hill. WP have written to all concerned and have had responses from 2 of the 3 properties. Work should start in the New Year.
- Bank at back of school playing field – Cllr Clarke reported that the wood from the damaged set of steps will be removed and the gap filled with soil in the spring. It is not considered necessary to replace the steps.
- Pillory Green – Cllr Clarke reported that the new posts have finally been installed. It is hoped that WCC will pay for new kerbing after April 21.
- Road signs – Signs at junction of A425 and Brickyard Road and at junction of Holt Road and Welsh Road West East have been replaced. Those at Dog Lane, New St and Howcombe Lane, still outstanding.

**5. Comments and Questions from the Public:**

- The diversion signs at the cross roads by the Old Police House need to be removed. Action AC
- The road surface on School Hill by the top of Hackwell Steps needs attention. Action Clerk.
- The steps themselves are listing. Clerk to speak to WCC Highways to establish who is responsible

- A question was asked about whether the Diocese had been contacted by the Neighbourhood Development Plan group when it was decided to include the sports field as a protected local green space. Clerk to double check and report back

#### 6. Planning Matters:

Application(s) reference: 20/02995/FUL

Proposed : Replacement of the existing conservatory with a new garden room at the rear of the house

At : 3 The Pastures, Dog Lane, Napton-On-The-Hill, CV47 8LT

For : Mr J Smith

It was resolved to support this application

Application(s) reference: 20/03027/FUL

Proposed : Replacement side kitchen extension

At : The Stone Weir, Chapel Green Road, Napton-On-The-Hill, CV47 8NY

For : ??

It was resolved to support the kitchen extension but to query the dormer windows with SDC

Application(s) reference: 20/02593/FUL

Proposed : Generator room

At : Magdalen, Napton-on-the-Hill, Southam, CV47 8NY

For : Mr Paul Barthorpe

It was resolved to make no representation

#### 7. Reports from County and District Councillors:

- **Cllr Rock**
  - Charging for green waste collection is likely to start w.e.f 01.04.21. There is an option to pay early and get a discount. Discussions are on going with Warwick District regarding collection arrangements in the future.
  - There is a move to improve liaison between County and District on enforcement issues.
  - The date re unitary status continues however Warwickshire is not in the first tranche so any changes will be some way off.
- **Cllr Crump**
  - Regular reports on Facebook
  - Nighttime traffic lights are planned on A423 near Green Leaf nursery in Jan
  - Junction of A425 and Brickyard Road is being looked at as an accident hotspot. Funds for improvements may be available from HS2.
  - AC agreed to escalate Napton's queries re the next stage of broad band improvements. It was pointed out that funds seem to be available from Open Reach and it is not clear whether Napton should be bidding. JA and JS to email AC with details

**8. Site Allocations Plan:** Following a detailed discussion it was agreed to make comments in relation the SAP consultation

- **Proposed new reserve site adjacent to Manor Farm**
  - Concerns re highway safety and access
  - Concerns over negative visual impact

- Potential impact on setting of listed building (Manor Farm)
  - Concern about lack of consultation
  - Site was previously rejected in the SHLAA
  - Concern re process for identifying site – previously listed as good quality agricultural land now listed as poor
- **Proposed self-build site off Fells Lane**
    - Concern re increase in numbers from 5 – 15
    - Query definition of “small scale”
    - Concern that self-build register does not accurately reflect demand
    - Concern that proposal does not mirror local demand identified in Housing Needs Survey
    - Lack of consultation with NPC over access to site/highway design
  - **Napton Brickworks**
    - Site plan appears incorrect as it includes land opposite Cab Tech
    - NPC supports proposal for max of 80 dwellings
    - Concern that requirements around pedestrian and cycle connectivity with the village have been reduced.
  - **General comments**
    - Allocation of sites seems disproportionately weighted to this part of the District
    - 5 out of 36 wards taking 51% of housing
    - Potential negative impact on quality of life of local residents as a result of increased traffic, impact on services and infrastructure and loss of open space
- 9. Application for night time street trading licence – layby on A 425 Napton:** It was agreed to contact SDC expressing concern about potential issues with noise and litter and to seek reassurance that these issues will be conditioned/monitored
- 10. New website:** Cllrs Veasey and Gooderham reported that, having undertaken research with other Parishes, they would recommend using a company called “Parish Council Websites. Com” to undertake our website refresh. It was agreed to move forward on this basis and to vire the necessary funds (max £700) from other budgets which will be underspend this year due to COVID 19.
- 11. Finance matters**
- Review income and expenditure to date: The Clerk reported that the Council is likely to have a small underspend of approx. £3500 in the current FY.
  - It was agreed that, in addition to the website, funds should be reallocated to cover the purchase and set up of a new laptop for the Clerk (retrospective). It was also resolved to vire any remaining underspent funds into the “new initiatives” budget which could then be used to support community projects such as the installation of the outdoor gym equipment.
  - Councillors were asked to identify any new projects they wish to see in 21-22 so that these can be built into the precept request to SDC which must be submitted by end of Jan.
- 12. Misc:**
- It was agreed to safely dispose of the old hard drive from the previous Clerk’s laptop

- It was agreed to purchase a range of litter picking equipment for use by members of the community. The shop has kindly offered to store the equipment when not in use
- The meeting listened to a presentation from NEAT and heard about their proposals for initiatives around the village including on parts of Pillory Green. There was considerable debate about whether Pillory Green was a suitable location but, in the end, it was agreed that NEAT should undertake consultation to determine the views of the Community. The group was asked to ensure that residents immediately surrounding Pillory Green be contacted in the first instance before wider consultation takes place.
- Update on NDP: The amendments requested by the independent examiner have been made and the plan has now been submitted to SDC. It is hoped that the referendum version will be approved early in the New Year (although the referendum is unlikely to take place before May due to the pandemic).
- The dates of future meetings were agreed as: Jan 11<sup>th</sup> and Feb 8<sup>th</sup>. Meeting in March TBC

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