



NAPTON ON THE HILL PARISH COUNCIL

**Monday 7th October 2019
Napton Village Hall 7.30pm
MINUTES**

Present: Councillors Veasey, Woodcock, Heaf and Alsop (chair). J. Warman (Clerk). Cllrs Crump and Rock . 17 members of the community were also present

- 1. Apologies for Absence:** Cllrs Gooderham and Clarke
- 2. Declaration of Personal or Disclosable Pecuniary Interests:** Taken by item
- 3. Filming and recording of meetings:** The meeting was made aware of the rules
- 4. Minutes of meetings of 2nd and 9th September 2019:** These were agreed as a true record and signed
- 5. Matters arising:**
 - Marston Doles Road hedge – WCC to write to land owner
 - The Marston Doles Road large cracks in the surface – WCC do not consider this at priority at present.
 - “the trench” outside The Malting on Poplar Road - WCC arranged a temporary patch 07.10.19. In the longer term the whole road will be resurfaced but no time scale was given.
 - Blocked drains on Crown Green: There is a backlog for jetting works. Clerk is liaising with WCC
 - Blocked drain outside Hackwell Cottage. See above
 - The brick path outside Oakwood Cottage needs spraying- n hand
 - The hedge on Mill Road behind the bench - in hand
 - Resurfacing of the path up to the Church. Clerk to raise this and other “longer term” projects with WCC.
 - The hedge to the sports field has been cut – thanks to NSA.
 - Poo bin (signs) near Church – poo bin moved to more visible location which will hopefully stop the problem of discarded bags
 - Raised footpath Church Road.
 - i. New sign to read “raised footpath” – in hand
 - ii. Maintenance work needed – MM in hand
 - Footway repairs programme – The Clerk confirmed that no programme in place. Footpaths are repaired as and when needed.
 - Plans for a no deal Brexit – other Councils have said they are looking to SDC to deal with such matters .
 - The footpath into Quincy Meadow – now open
 - Move to Unity Bank – application submitted.
 - New phone deal – carry forward
 - Pillory Green - Installation of kerb and reinstatement of easement. See note above re Church path.

6. Comments and Questions from the Public:

- A question was asked about enforcement issues relating to the 4 new houses on the main road. The Clerk reported that the matter has been referred to SDC

enforcement and that it has been confirmed that conditions have been breached. Clerk to follow up

- Cllr Crump was asked when the new 50mph speed limit will be introduced on the main road. The work should start anytime soon.
- A question was asked about the white bollards which have been placed on the grass verge outside the entrance to Wigrams. Cllr Heaf was advised to contact WCC highways (copy to AC) and get written permission.
- There was a proposal to establish a Napton Rights of Way group. This was met with general approval. In the first instance an article will be placed in the Parish Mag asking for volunteers, at the same time the Clerk will obtain a copy of the SLA which the PC will have to sign. It is hoped this can be agreed at the November meeting. It was pointed out that in the past NPC was involved in the Parish Paths Partnership scheme and that WCC may still have the records.

At this point the Chair sought agreement to alter the order of items on the agenda.

- 7. Neighbourhood Development Plan:** Dave Sykes gave a presentation which set out the work undertaken to date and how the steering group had dealt with the responses received as part of last year's consultation process. The group's planning consultant, Bob Keith, then explained how Stratford District Council will deal with the next stage of consultation. It was resolved to approve the draft plan for submission to SDC for the next phase of consultation .

8. Reports from District and County Councillors:

- Cllr Crump
 - i. Rural Crime Forum – key issues emerging were drugs and ASB
 - ii. WCC are piloting a “tri services” scheme in which one officer will be able to deal with crime, medical issues and fire prevention
 - iii. WCC are trying hard to reduce fire deaths by encouraging people to get chimneys swept and smoke alarms checked
 - iv. WCC community grants scheme is open until mid Oct
- Cllr Rock
 - i. SAP consultation has now closed, and work is ongoing to analyse the results
 - ii. SDC are considering a new major capital project – a blue bin recycling centre
 - iii. SDC are also considering charge £40 pa for the collection of green bins. However, kitchen waste is a problem as it generates methane.

9. Planning Matters:

Application(s) reference: 19/02538/FUL

Proposed : Alterations to existing 'car barn' to enclose open sides and installation of two sets of roller-shutter doors to create a double garage.
At : 23 Quincy Meadows, Napton-on-the-Hill, Southam, CV47 8AE.
For : Mr Richard Court.

It was resolved to support this application on condition that the colour of the existing walls remains unchanged. Planning reason – it provides a secure garage facility and is in keeping with other developments on the site

Application(s) reference: 19/02261/FUL

Proposed : Retrospective earthworks to the south-west of an existing wildlife pond to stabilise and strengthen the bank.
At : Westcott House , Southam Road, Napton-On-The-Hill, CV47 8NG
For : Mr & Mrs Dee

It was resolved to make no objection to this application. The Clerk was asked to point out to SDC that there appears to be a discrepancy in the boundary shown on the plans, but this does not affect the application.

Application(s) reference: 19/02373/VARY

Proposed : Application Reference Number: 18/01428/FUL Date of Decision: 14/05/2019 Condition Number(s): Condition 1
Conditions(s) Removal: Please see supporting letter. Condition 1 to be removed.
At : Hillanhi Farm, Brickyard Road, Napton-on-the-Hill, Southam CV47 8NT
For : Mr & Mrs Jordan

It was resolved to make no representation to this application.

Application(s) reference: 19/02609/FUL

Proposed : Change of use of home office and store to a self-contained holiday cottage.
At : Bridge House, Southam Road, Napton-on-the-Hill, Southam CV47 8NQ
For : Napton Bridge Ltd

It was resolved to support this application as it complies with Policy AS 10 paras S & T of the Core Strategy

Councillor Alsop declared an interest in the next 2 items and left the room. Cllr Veasey took the chair.

Application(s) reference: 19/02503/VARY

Proposed :Variation of Condition 2 (plan numbers) of planning permission 15/04242/FUL (dated 14 April 016) to allow for the addition of a single storey pitched roof disabled wing with associated external deck area and ramped access.
At :Nissen Hut, Howcombe Lane, Napton-on-the-Hill,
For :Mr Christopher Parsons

It was resolved to support this application as it is for a local family with an individual who has very specific health needs

Application 19/02416/FUL

Proposed : Conversion of stone barn (agricultural building) to dwelling (Class C3) with associated parking and amenity space. Partial demolition of existing corrugated steel barn.
At : Land opposite Chapel Green Cottage, Thorntons Lane
For : Mr & Mrs Frogley.

It was resolved to support this application as it complies with policy AS 10 of the Core Strategy.

Cllr Alsop returned to the meeting at this point.

To consider Stratford District Council's action re application ref **18/03239/FUL** Field between Dog Lane and Fells Lane and to decide if further action is required:

The Chair reminded the meeting of the background to this item.

- This application was originally considered by NPC in Dec 18.
- NPC objected and SDC officers recommended refusal.
- The then District Councillor supported the application and it was therefore referred to planning committee in April 19.
- Planning committee supported the application, but NPC raised concerns about the process and a complaint was sent to the District Council's Monitoring Officer.
- The monitoring officer reviewed a video of the meeting and concluded that the decision making process had indeed been flawed and stated he "could not detect any evidence or acceptable rationale to support either of the 2 reasons given to support the decision" He went on to state "accordingly we will arrange for the matter to be returned to committee for re-consideration"
- In Sept 19 NPC received a letter from SDC Interim CEO proposing to amend the minutes of the meeting in April to more accurately reflect the reasons for granting the application.
- NPC still has concerns that due process has not been followed and is unclear whether it is permissible for minutes to be amended once they have been agreed.
- The Clerk has contacted SDC to ask what options, if any, are open to the Council should it wish to raise further concerns and has been told that there is no scope for a further formal complaint.
- It was resolved to inform SDC of the Parish Council's continued dissatisfaction with the process and to inform the monitoring officer that should the matter not be re-examined the Council will make a formal complaint to the Local Government Ombudsman.

10. Finance issues:

- The payments listed in appendix 1 were approved
- The Council considered a funding request from Napton Speed Awareness Group. Under the Council's grant scheme criteria, groups can be awarded up to 20% of the total cost of their project. In this case the total project costs have been identified as £624 therefore the maximum grant which can be awarded is £124.80 despite the fact that the group requested £274. It was resolved to award a grant of £124.80. It was pointed out that should they have other work they wish to undertake the group could apply for a further grant in the future.
- It was resolved to reprofile the Council's reserves as per the proposals made by the RFO. (copy attached to these minutes)

11. Highways issues not covered under "matters arising".

- Concern was expressed about parking on the newly seeded area of Pillory Green. It would appear that those involved are users of the Christadelphian Chapel who have, in the past, been asked not to park on the grass. It was agreed to take immediate action in the form of temporary fencing to protect the area. At the same time the Clerk was asked to organise the purchase and installation of new wooden posts to prevent access to the grassed areas.

12. Correspondence:

- The Council considered a request from Napton Sports Association to provide a defibrillator at Napton Sports Field. It was resolved to purchase a new 24/7 unit suitable for use with either adults or children on condition that NSA undertook to do the weekly maintenance checks.
- Consultation on the removal of BT phone boxes: It was resolved to respond on the basis that both phone boxes should ideally be retained because of the poor mobile signal in the village but that special consideration should be given to the one on Crown Green as it is located next to the defibrillator

13. Councillor's urgent items: None

14. Date of next meeting:

- Mon 4th Nov
- Mon 2nd Dec

Napton Parish Council -appendix A

Expenditure transactions - payments approval list Start of year 01/04/19

Tn no	Cheque	Gross	Heading	Invoice date	Details
71		£1,871.31	1020	06/08/19	Came & Co - Insurance provision 19-20
61		£401.30	2050/2	01/09/19	EON - Energy use Aug 19
64		£120.00	1025/2	04/09/19	Stratford District Council - Brickworks questionnaire - data processing
69		£42.24	1025/1	07/09/19	BT - Phone bill MO42
62		£48.00	2120	09/09/19	Tranter Training Solutions - New pad
63		£42.48	1025/2	24/09/19	WRBT90 Ltd - Brickworks leaflet printing
65		£70.00	2070	24/09/19	Caddy The Handyman - Misc works Sept 19
66		£267.14	2050/1	24/09/19	EON - Quarterly maintenance to 30.09.19
67		£731.46	1001	30/09/19	Staff costs Sept
68		£230.70	1000	30/09/19	Warwickshire County Council - Sept pension
73		£1,746.00	2090	30/09/19	Frank Mann Farmers - Mowing costs Aug & Sept
72		£80.00	1030	01/10/19	Napton Village Hall - Hall hire July - Sept
Sub Total		£5,650.63			
Total		£5,650.63			