



## **NAPTON ON THE HILL PARISH COUNCIL**

### **Monthly Meeting Monday 2<sup>nd</sup> September 2019 Napton Village Hall 7.30pm MINUTES**

**Present:** Cllrs Alsop (Chair), Gooderham, Woodcock, Heaf and Veasey. J.Warman (Clerk)  
District Councillor Nigel Rock. 14 members of the community were also present

- 1. Apologies for Absence:** Cllrs Clarke and Crump
- 2. Election of new Chair:** Cllr Alsop was elected as new Chair and signed the Acceptance of Office form
- 3. Declaration of Personal or Disclosable Pecuniary Interests:** These were taken by item
- 4. Filming and recording of meetings:** The meeting was made aware of the rules
- 5. Minutes of meetings of 5<sup>th</sup> August 2019:** These were agreed as a true record and signed
- 6. Matters arising:**
  - Hedges – WCC have arranged for the PM road hedges to be flailed but this will not take place until the autumn.
  - Finance matters (re profiling of reserves) carry forward to Oct
  - Blocked drains on Crown Green – this has been reported by the Clerk on several occasions. Clerk to alert Cllr Crump
- 7. Comments and Questions from the Public:**
  - Concern was raised about the potential impact of works to The Old Chapel on Memorial Green . This was discussed in more detail under item 8
  - The Council was asked what plans it had in place in the event of a no deal Brexit and, in particular, what help it could offer those people who rely on fresh food from Napton Village Stores. Cllr Rock stated that SDC have just appointed an officer to deal with Brexit. The Clerk offered to ask other Parishes and WALC what plans they have.
  - The Council was asked whether it would be possible to create a pedestrian route from the entrance to the sports field, inside the hedge, down to Dog Lane. It was agreed to discuss this in the context of the potential improvements to the PM road.
  - The following maintenance jobs were identified. Clerk to follow up
    - Blocked drain outside Hackwell Cottage.
    - The brick path outside Oakwood Cottage needs spraying.
    - The hedge on Mill Road behind the bench is overhanging the road.
    - The path up to the Church needs resurfacing
    - The hedge to the sports field needs cutting back (NSA)
  - The Council was asked when the footpath into Quincy Meadow will be re-opened.

- There was a suggestion that the Council consider putting up “dog bin” signs around the church. It was explained that the new bin is being relocated to a more visible location which will hopefully reduce the number of “abandoned” bags in the area.
- Concern was expressed about the state of the footways around the village. Clerk to check with WCC if there is a programme of improvements planned.

**8. Planning Matters:** Councillors Alsop and Gooderham declared an interest in the next 2 items and left the room.

**Application(s) reference: 19/01550/FUL**

Proposed : Change of use of Land from agricultural land to garden land associated with the dwelling known as The Old Chapel the demolition of the existing garage and the erection of a new timber garage and the widening of the existing access and driveway

At : The Old Chapel And Land To The South Of The Old Chapel, Chapel Lane, Napton-on-the-Hill,

For : Mr & Mrs Postles

It was resolved to support this application subject to highways concerns being met **and** on condition that Memorial Green is not used for, or affected by, the planned works and that should works be taking place at the time of the remembrance service in Nov the area is cleared and cleaned in advance of the day.

**Proposed diversion of (part of) Public Footpath SM51 Napton on the Hill:** It was agreed that the Parish Council has no objection to the rerouting of the footpath BUT that as far as possible it should follow the line of the existing path and only divert around the extension to Viewlands. It was pointed that the current route links up with another path on the opposite side of Howcombe Lane and it was felt this link should be maintained.

Cllrs Alsop and Gooderham returned to the meeting at this point

#### **9. Reports from District and County Councillors:**

- Cllr Rock
  - SDC have set up a Climate Emergency task and finish group. It is planned to report back in Jan 2020.
  - WMWP are to be congratulated on their plans to commemorate VE and VJ day in 2020.
  - The Brickworks survey had a response rate of 25%. (Cllr Rock was thanked for his efforts in leading on this).
  - Cllr Rock (and Cllr Veasey) will be attending the Rural Crime Forum on 4<sup>th</sup> Sept
- Cllr Crump
  - WCC is taking measures to ensure businesses and communities are protected from the effects of a no deal Brexit
  - The County Council is working on trying to reduce incidents of cyber crime
  - The 2nd round of the Councillor’s community grants programme opens this month. Apply online at <https://www.warwickshire.gov.uk/cllrgrants>
  - WCC is looking at its plans for 2020 to 2025 – its draft corporate objectives are:-

- To make Warwickshire the best it can be, now and for future generations – this includes declaring a Climate Emergency and making WCC as carbon neutral and sustainable as possible (plus other green initiatives).
- To support Warwickshire's communities and individuals to be safe, healthy and independent.
- To ensure Warwickshire's economy is vibrant and supported by the right jobs, training, skills and infrastructure.
- To make the best use of resources

#### **10. Finance issues:**

- The payments listed in appendix 1 were approved
- The quote for the Council's insurance renewal was noted. The current 3 year agreement ends in 2020.
- It was agreed to move from HSBC to Unity Trust Bank which will allow the Council to make BACS payments. There is a need to confirm whether the existing signatories wish to continue given that payment authorisation will be on line
- The report from external auditor was noted. There were 2 minor procedural issues which will need to be addressed in the future. The notice of completion of audit will be published on the Council's website.
- The Clerk was given leave to explore the best deal for a mobile phone and to cancel the current contract with BT for the land line.

#### **11. Highways issues: Updates**

- Patching works on Dog Lane are complete
- Resurfacing of Brickyard Road and Poplar Rd has been delayed and – no new date . Clerk to contact Cllr Crump re "the trench" outside The Malting on Poplar Road.
- The Marston Doles Road has several large cracks in the surface. Clerk to report
- Cllr Veasey reported that some improvements are being considered for Priors Marston Road including white lining and the reinstatement of verges. It was agreed to request a reduction in the speed limit from 40 to 30mph. Clerk to contact Cllr Crump.
- There was a comment from the audience re speeding in general. A representative from the Speed Awareness Group explained that they are still looking for funding to undertake data collection work. The group was passed a copy of the Council's grant application form.

**12. Neighbourhood Development Plan:** The Council will be considering the policies in the plan at its meeting on 9<sup>th</sup> Sept as they link closely with the SAP. It is hoped that a final draft can be ratified on 7<sup>th</sup> Oct and that the plan can then be sent to SDC for the final consultation phase.

**13. Pillory Green:** Several suggestions were received in relation to plans for Pillory Green. The general theme was to keep the area open and low maintenance. It was agreed that a kerb should be instated along the section where the garages previously stood. It was noted that a drop kerb would be needed to allow access to the easement . It was also agreed to reinstate the easement to its original width. Cllr Woodcock offered to ask Bill Line if, as a good will gesture, he would remove the stump, and level and seed the area. The Council will then come forward with several landscaping options which can be voted on at the Annual Parish Meeting in May. It was suggested that individual householders around Pillory Green should be contacted for their views.

#### 14. Correspondence:

- Warwickshire County Council is undertaking Joint Strategic Needs Assessment to try and ensure health services meet the needs of the local community. Residents are urged to complete the survey by going to <https://ask.warwickshire.gov.uk>.
- The Council has received a request to support the UBUS community transport scheme. It was agreed to promote the scheme to local residents and to review the uptake in 6 -12 months time.
- It was noted that the WMWP remains a sub group of the Parish Council and as such is covered by the Council's insurance.

**15. Raised footpath Church Road:** It was agreed to amend the sign to read "raised footpath". Maintenance work needed includes cutting back of the hedge, rebuilding of the stone wall, repair of hand rails and removal of self set saplings. Clerk to action.

#### 16. Date of next meeting:

- Mon 9<sup>th</sup> Sept (special planning meeting)
- Mon 7<sup>th</sup> Oct
- Mon 4<sup>th</sup> Nov
- Mon 2<sup>nd</sup> Dec

## Napton Parish Council Appendix 1

### Expenditure transactions - payments approval list Start of year 01/04/19

Tn no	Cheque	Gross	Heading	Invoice date	Details
60		£1,178.40	2090	31/07/19	Frank Mann Farmers - Mowing costs July 19
55		£401.30	2050/2	01/08/19	EON - Energy use July 19
56	DD	£86.26	1025/3	15/08/19	123 Reg - Website hosting fee
58		£42.24	1025/1	22/08/19	BT - Phone bill MO41
54		£285.44	1025/2	27/08/19	Starre (SW) Ltd - Photo copying NDP
53		£731.46	1001	30/08/19	Staff costs
57		£360.00	1010/2	30/08/19	PKF Littlejohn LLP - External Audit Fee 18-19
52		£230.70	1000	31/08/19	Warwickshire County Council - August pension
59		£149.97		02/09/19	Clerk's expenses
1					
Sub Total		£3,465.77			
<b>Total</b>		<b>£3,465.77</b>			