



NAPTON ON THE HILL PARISH COUNCIL

Monday 4th February 2019 at 7.30pm in Napton Village Hall.

Minutes

Present: Cllrs Woodcock (chair), Alsop, Heaf, Gooderham, Clarke and Veasey. Clerk J, Warman. County Councillor Andy Crump. 8 members of the public were also present

- 1. Apologies for Absence:** Received from District Cllr Williams
- 2. Declaration of Personal or Disclosable Pecuniary Interests:** Taken by item
- 3. Filming and recording of meetings:** The meeting was made aware of the rules
- 4. Minutes of meetings of 7th and 29th January:** Agreed as a true record and signed
- 5. Matters arising from 7th Jan**
 - Change of legal firm – Cllr Veasey reported that he had spoken to Blythe Liggins who have team which specialises in working Parish Councils. No contract is required, and we can buy services as and when we need them. It was reiterated that documents held by Rollasons will need to be retrieved when we move firms.
 - Western Power update – Cllr Veasey reported that Western Power has said they intend to start work on School Hill in April but as yet have not given a timetable.
 - Admin rights on Facebook – Cllr Alsop has been given administrator rights on the Council's Facebook page so that she and the Clerk can respond to comments or post information. No further action required.
 - Update on parking issues - Orbit have written to the occupiers of 2 Dog Lane and problem of parking on the grass outside the property seems to have stopped. Cllr Woodcock has produced a suggested wording for a notice to be placed on the windscreens of people who park inconsiderately.
 - Bank erosion on School Hill - letters have been issued to 2 properties on School Hill. No response has been received. The Clerk has not yet been able to determine if there has been a change in behaviour.
 - Potash Road - permission has been granted for pool and tennis court which is presumably the cause of the earth moving. No further action required
 - A letter has been sent to CRT re damage to Holt Road. Response awaited

- Grassed area on corner of Dog Lane/St Lawrence Close: AC Lloyd have agreed to move some soil to the site so it can then be levelled and seeded by volunteers
- 5 volunteers have come forward offering to undertake simple maintenance tasks. Risk assessments and training will be undertaken as necessary.

6. Comments and Questions from the Public:

- It was pointed out that the hedge at the bottom of the Priors Marston Road opposite the skate park needs cutting back. Clerk to contact the landowner.
- The meeting was told that contrary to popular belief there will not be a new primary school on the Flying Fields development.
- Malcolm Thomas asked for confirmation that the assets and activities of the WMWP are covered by the Council's insurance. Clerk to confirm.

7. Planning Matters:

Application(s) reference: 18/03463/FUL

Proposed : Change of use from agricultural to unloading area for wood with new turning area and wood processing area including kindling
 At : The Rookery, Daventry Road, Southam,
 For : Mr Brian Hallett

Mr Hallet spoke in support of his application. He explained that he had purchased the land in 2006 and that the wood and kindling business has grown steadily since then. He pointed out that it is unlikely to generate increased traffic movements as he will be bringing most of the material to site.

Due to the objection from Highways and the lack of clarity about whether the applicant has the relevant permissions for his business it was **resolved to make no comment**

8. Reports from District and County Councillors: Both Councillors provided written reports copies of which are attached to the minutes

9. Finance issues:

- The payments listed in appendix 1 were approved.
- The Clerk reported that there had been an error on the end of year statement which the Council approved in May 18. This has now been rectified and the new figures have been restated. An amended and signed version of the annual return is attached to the minutes.

10. Mowing contract:

- Cllr Clarke reported that the Council had received 4 bids for the mowing contract starting spring 19. Each of the bids was assessed using an impartial scoring system and the tender was awarded to Michael Mann who has held the contract for the previous 3 years.

11. Correspondence:

- Concerns have been raised re the viewing platform/seat at the top of Hackwell steps. It was reported that NPC had installed the bench, but that Highways had undertaken repairs in the past. The Clerk was asked to get a definitive response from Highways on who is responsible.

12. Highways update:

- Quote for street lamp repairs at Chapel Green – it was agreed to install a traditional replacement lamp and bracket outside Chapel Green Farm at a cost of approx. £2000
- Several issues have been reported to Patch including, verge erosion on Dog Lane (recent repairs have been ineffective). Some progress has been made on locating the problem in the drain at the bottom of the Green. Clerk to chase.

13. Neighbourhood Development Plan update: Over 50 responses have been received. Each one must be recorded, assessed and amendments made to the plan or not as necessary. The group are working through these, but it will take some time.

14. Village Greens update: Cllr Gooderham reported that the village greens need to be valued and it was agreed to instruct Rollasons to arrange this.

15. Any other urgent business:

- **A number of large containers have appeared on the land opposite Cab Tech. Clerk to make GVA aware**
- Cllr Alsop outlined the planned approach for the Granton Playing Fields refresh. She explained that the deadline for landfill tax funding applications is 13th March and that if NPC wishes to submit an application by that date there will not be time to bring a proposal before the Council. It was therefore agreed to authorise Cllr Alsop and the Clerk to submit a funding bid on the Council's behalf.
- It was agreed to buy grass seed for Church Road verge when the weather improves.

16. Dates of future meetings:

Monday 4th March

Monday 1st April

Monday 13th May * NB meeting is later than normal due to the local government elections on 2nd May.

Napton Parish Council – appendix 1

Expenditure transactions - payments approval list

Tn no	Gross	Heading	Invoice date	Details
114 18 *	£110.00	1030	01/01/19	Napton Village Hall - Hire charges Oct - Dec
113 Contribution *	£217.48	1000	03/01/19	Warwickshire County Council - Pension Dec 18
115 costs *	£250.00	1004	07/01/19	Parish Magazine - Donation towards printing
118	£39.60	1025/1	07/01/19	BT - Phone bill MO 34
116 expenses	£845.21		28/01/19	Jayne Warman - Staff costs Jan plus
1	£705.09	1001		Staff costs Jan 19
2	£80.64	1025/2		Admin
4	£59.48	1060/2		NDP consultation session refreshments
119	£72.00	2050/1	28/01/19	EON - Works to street lamp on Poplar Road
117 Contribution	£217.48	1000	03/02/19	Warwickshire County Council - Pension Jan 18
Total	£1,751.77			

NB payments marked * were issued after last meeting and are for ratification

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Napton Parish Council 4th February 2019 District Councillor's Report

Please accept my apologies for not being with you over the past few months. I had hoped to be with you this evening, but I am afraid that I am unable to attend. I still have some 20 weekly chemotherapy treatments to undergo but hopefully I will be able to attend future meetings.

I would like to thank the Parish Council for their good wishes for my recovery. It is much appreciated and please feel free to contact me by email should there be any issues requiring my attention.

This has been a relatively uneventful time at the District Council, and we will be having a meeting this month to decide the budget expenditure for the next twelve months. Stratford District Council has been carefully managed as far as finance is concerned and it is the view of the Conservative Group that the district will continue to be prosperous by running an efficient and effective council.

The proposed Council Tax for 2019-20 exhibits the effectiveness of its financial controls in as much as it will probably be the lowest council tax increase of any authority in Warwickshire.

The proposed increases are given below and are subject to approval by full council and village Precept.

SDC	1.5% increase
WCC	3% + 2% for Adult Social Care & Children in Care
Police Authority	£203.98 increase

Report from County Councillor Andy Crump

- WCC has made 90% of its £67m savings targets
- WCC economy grown 30% since 2009, double UK growth
- WCC unemployment rate 1.8% employment rate 80.7%, national average 75.7
- £6m on Children Soc care
- £200k mental health triage
- Planning £200k to help with local plans
- Fire and youth justice rated as good
- WCC c tax up by 3% plus 2% for social care
- Police £24 probably, 11.76% increase
- Money to encourage schools healthy eating