



NAPTON ON THE HILL PARISH COUNCIL

Monday 7th January 2019 at 7.30pm in Napton Village Hall.

Minutes

- 1. Election of Chair:** As agreed in May Cllr Alsop resigned as Chair. Cllr Woodcock was elected to serve as Chair for the next 4 months.
- 2. Present:** Cllrs Woodcock, Alsop, Heaf and Clarke
- 3. Apologies for Absence:** Received from Cllrs Gooderham and Veasey
- 4. Declaration of Personal or Disclosable Pecuniary Interests:** Taken by item
- 5. Filming and recording of meetings:** The meeting was made aware of the rules
- 6. Minutes of meetings of 3rd and 16th December:** Agreed as a true record and signed
- 7. Matters arising**
 - Research into possible new solicitors: Cllr Veasey has been investigating alternatives to Rollason's and has had a useful conversation with Blythe Liggins. It was agreed to discuss at the next PC gathering and come forward with an action plan. Any proposals will need to consider the relocation of any legal documents which are currently held by Rollason's.
 - Western Power work on School Hill: Cllr Veasey has been chasing. Further update to be provided at next meeting
 - Mowing contract: The map for the new contract has been marked up and tender documents will be issued hopefully by the end of the week.
 - Admin rights on FB: Cllr Alsop has been researching and plans to implement by end of Jan.
 - Finger posts: Cllr Woodcock has been researching options and will come forward with prices at a later date, but it may be that the costs will be prohibitive.
 - Safer routes to school project: Councillors were reminded of the proposals for the scheme. Jim Sleight explained that the school were asking parents to park more considerately and to use the all of the space available in the Victory Club. NPC may be asked to make a contribution to the costs.
 - Update on parking issues: parking on the grass outside No 2 Dog Lane has stopped. On School Hill almost every vehicle parked there is blocking the pavement. It was agreed to place a polite notice on each windscreen asking people to park more considerately (RW to draft). This will be preceded by an article in the Parish Mag.
- 8. Comments and Questions from the Public:**

- Concern was raised about erosion of the bank outside Oakwood Cottage and Lyngrove on School Hill. In the case of the former there is a danger that in time the path may start to collapse. It was agreed to write to the residents and copy WCC into the correspondence.
- The dog bin at the top of the Hollow Way needs replacing with a larger one. Clerk to investigate costs
- A question was asked about whether comments from the public about the NDP would be acknowledged. The Clerk explained that normally that would not be the case but that each comment will be viewed, recorded and assessed by the NDP group and a decision made about whether or not to amend the plan as a result. That document will be made available to the public so it will be possible to see how individual comments have been dealt with.
- A development on Potash Road has resulted in large amounts of spoil being deposited on land which falls within our Parish. Clerk to check if enforcement action is needed.

9. NSA licence:

The licence for 2019-2020 has been amended slightly to more accurately reflect the Council's insurance liability. The NSA has also amended its constitution to ensure that all clubs have appropriate insurance cover. It was agreed that this was acceptable, and the document was signed by NSA secretary and the Clerk

10. Reports from County Councillor Andy Crump:

- The alliance between Warwickshire and West Mercia Police is now coming to an end and other formats/options are being explored.
- The Youth Justice and Fire Services have just been inspected and judged to be "good"
- Budgets are tight but WCC has a reasonable level of reserves and so the position is stable.

11. Neighbourhood Development Plan:

Councillors agreed that a formal response from NPC would be helpful and that the following points should be made:-

- A greater level of importance and hence protection should be afforded to the green lanes and hollow ways within the village envelop
- Granton Playing Field should be considered as a Local Green Space
- Chapel Green should be recognised as a hamlet that is distinct from the main village and it should retain its separate identity.
- There should a be a statement in the "community aspirations section" about producing a design guidance document which will sit alongside the NDP

12. Finance issues:

- The payments listed in appendix 1 were approved. In addition, it was agreed to raise a cheque for £228 for the grant (previously approved) for Napton Village Hall/Badminton.
- It was resolved to approve the budget for 2019-20 and to make a precept request to SDC for £39,300 (after CTRG)
- It was resolved to offer a grant of £250 to Napton Parish Magazine.

13. Correspondence:

- The monthly report from NSA was duly noted. It was agreed that these could be quarterly in future if NSA felt this was appropriate.

14. Any other urgent business:

- Cllr Alsop raised concerns about the damage caused to the verges on Holt road as a result of the works being undertaken by CRT. Clerk to send a letter of complaint
- Cllr Woodcock noted that a large number of posts around the village are damaged or need replacing. There are also areas where posts could/should be installed to avoid further verge erosion in particular on the bank at the corner of the School Hill and Vicarage Road. The Clerk was asked to find out if Highways would install them if NPC buy them.
- Cllr Clarke flagged up the poor state of the grassed area on the corner of Dog Lane and St Lawrence Close. Despite several requests from NPC Orbit have done nothing to landscape the area since the new houses were built. It was agreed Cllr Clarke would ask AC Lloyd if they could tip some soil on the area. Volunteers will then be needed to level and seed the area.
- Cllr Woodcock suggested asking for a group of volunteers to who would be prepared to undertake simple maintenance jobs around the village. RW to draft article for the Parish Mag.

15. Dates of future meetings:

- 4th February
- 4th March

Napton Parish Council Appendix 1 Expenditure transactions - approval list

Tn no	Cheque	Gross Heading	Invoice date	Details
111	£30.00	1010/4	31/12/18	Jean Goode - Book keeping Oct, Nov & Dec 18
110	£48.00	2120	28/12/18	Tranter Training Solutions - New cardiac science G3 pad
112	£1,202.71		03/12/18	Jayne Warman - Staff costs Dec plus expenses
1	£705.09	1001		Staff costs Dec 18
2	£467.62	1060/2		Admin inc NDP advertising costs
3	£30.00	1025/1		Broad band contribution Oct, Nov & Dec
108	£312.82	2050/2	01/12/18	EON - Energy use Nov 18
109	£289.54	2050/1	04/12/18	EON - Quarterly maintenance to end Dec 18
107	£360.00	1010/2	17/09/18	PKF Littlejohn LLP - External audit fee 17-18
Total		£2,243.07		