



## **NAPTON ON THE HILL PARISH COUNCIL**

**Tuesday 6<sup>th</sup> November 2018 at 7.30pm in Napton Village Hall.**

### **Minutes**

**Present:** Cllrs Gooderham, Clarke, Woodcock Veasey, Heaf and Alsop (chair). J. Warman (Clerk). County Councillor Andy Crump. approx. 12 parishioners were also present.

- 1. Apologies for Absence:** Received from District Councillor Williams.
- 2. Declaration of Personal or Disclosable Pecuniary Interests:** Taken by item
- 3. Minutes of meetings of 1<sup>st</sup> and 23<sup>rd</sup> October:** These were agreed as a true record and signed
- 4. Matters arising from 1<sup>st</sup> October**
  - Overgrown hedge on Church Rd – has been cut. No further action required
  - Feedback on requests for highways priorities (take under Highways)
  - Western Power on School Hill – carry forward
  - Feedback from HS2 meeting – there will be significant traffic disruption around Harbury and Bishops as power supplies are connected for the drilling of tunnels under the polo ground. Minutes will be posted on the Parish Council website.
  - Planning enforcement issues – storage container next to Pillory Barn does not require planning permission as it is associated with the renovation of the barn on the site. A mobile home may also be brought onto site during the construction works and again this would not require permission (both structures must be removed when works are complete). The enforcement officer is still investigating the storage of materials adjacent to the fishing lakes on Brickyard road
- 5. Comments and Questions from the Public:**
  - Jim Sleight informed the meeting that he had had a very useful meeting with Highways re safer routes to school. The school may approach NPC for funding at a later date.
  - Concerns were raised about parking by Arc School staff. Pedestrians and particularly parents with buggies are having to walk in the road as the pavement is blocked by cars. NPC to contact Arc School
  - A number of questions were raised about the Neighbourhood Development Plan including the cost implications. It was pointed out that the document is a **draft for consultation**. Everyone is urged to give their views and all comments will be taken into consideration.

## **6. Planning Matters:**

Application(s) reference: 18/03129/COUQ

Proposed : Change of use of agricultural building to 1 no dwelling including associated building operations  
At : Top Tomlow Meadows, Tomlow Road, Stockton,  
For : Mr J Potter

It was resolved to make the following comments: -

- There was a previous application on this site in 2016. At the time the Parish Council stated that they did not have evidence that it met the criteria in terms of agricultural use. As no further evidence has been provided since then NPC is unable to confirm that this application meets the criteria for COUQ.

## **7. Reports from County Councillor Andy Crump:**

- The County Council's budget is relatively stable however there are potential mergers/amalgamations being considered. 2/3 of the County's budget is currently spent on education and adult social care.
- AC to provide an update on digital hubs and feedback to Jim Sleight
- AC to chase up S106 (from AC Lloyd site) money for footpaths
- A question was asked about the road marking at the top of the Crescent and Howcombe Lane. NPC to check with Highways.
- A question was raised about the Police demerger in Oct 19. The Police station building in Southam is being sold however there is now an office in the Tythe Lodge, so levels of service will not be affected.
- Cllr Alsop reported that the recent footpath repair works on Hillside have damaged some of BT's cables resulting in a drop in service to households in the area. BTOR and WCC are now debating who is responsible for repairing the damage. NPC to send info to AC

## **8. Village maintenance:**

- Church path – the raised section has been cleared and the brambles removed. However, the verge is still very uneven. Cllr Woodcock reported that Bill Line has kindly offered to grade the verge at no cost and it was agreed that the Council should gratefully accept. Once the area is more level it can be decided whether it should be grassed, or tarmac laid in the future.
- Maintenance general – it was noted that there are a number of one off/ irregular jobs that need tackling. The mowing contract will be up for renewal in Jan 19 and these can be built in to the new tender if appropriate.
- Finger posts – Cllr Woodcock to come up with a costed proposal for these. It was noted that permission may be required from Highways.
- Overgrown hedge on Vicarage Rd – to be raised with WCC at next Highways meeting.

## **9. Finance issues:**

- The payments listed in appendix 1 were approved (attached)

## **10. Napton Sports Association**

- An update report is attached
- Cllr Alsop reported that there have recently been discussions with the cricket club around insurance liability following damage to a passing car by a cricket ball. It was explained that this is a complex issue requiring a consistent approach across all sports operating out of the site and that whatever is agreed needs to be reflected in the annual license which is up for renewal in Jan. Given that this may take time some time to resolve, it was agreed to split the cost of the damage equally between NSA, NPC and the cricket club and to work towards a longer term solution. Cllr Gooderham to follow up.

## **11. Granton playing field:**

- Cllr Alsop and the Clerk recently attended a playground maintenance course. The importance of record keeping and regular visual checks was emphasised and it was suggested that NSA be approached to provide volunteers.
- Consultation has been undertaken with children from St Lawrence School and many suggestions have been received from parents. A proposal will be drafted and views sought. It is hoped a grant can be applied for in March 2019.

## **12. Highways issues:**

- Priors Marston Road beyond fishing lakes and Brickyard Road were highlighted as particularly bad. The top of Howcombe Lane has been repaired.
- It was agreed to compile a comprehensive list (including comments received from Parishioners) and to discuss this with Patch Byrne
- A question was asked about the road marking at the top of the Crescent and Howcombe Lane. NPC to check with WCC.

## **13. Neighbourhood Development Plan:** Cllr Alsop declared a Disclosable Pecuniary Interest and Cllr Veasey declared a Non-Registerable Interest. Neither voted or took part in the debate so Cllr Gooderham took the item.

- It was resolved to ratify the draft for consultation
- The Clerk explained that full details of consultation process will be on the Parish Council website and in the Parish Magazine.

## **14. Village Greens:**

- Cllr Gooderham gave an update on progress. Concern was expressed about the lack of progress from Rollasons, the Council's solicitors. The Clerk was asked to research alternative suppliers.

## **15. Social media policy**

- The meeting was reminded that the Council had adopted a social media policy as part of new Councillor Code of Conduct in Oct 17. There was debate about the use of Facebook and how Councillors could distinguish between their personal views and those they held as

Councillors. Cllr Alsop agreed to explore administrator right on the Parish Council's Facebook page.

**16. Any other urgent business:** Cllr Heaf raised concern about the number of cars parking outside the Bridge. It was decided NPC had no jurisdiction in this matter.

**17. Dates of future meetings:**

- Monday 3<sup>rd</sup> December
- Monday 7<sup>th</sup> January 2019

.....  
**Napton Parish Council**

**Expenditure transactions - payments approval list** Start of year 01/04/18

| Tn no | Gross     | Heading  | Invoice date | Details   |
|-------|-----------|----------|--------------|---|
| 78    | £1,104.00 | 2090     | 30/09/18     | Frank Mann Farmers - Mowing Sept 18                         |
| 77    | £94.00    | 1030     | 02/10/18     | Napton Village Hall - Hire charges July-Sept 18             |
| 79    | £312.82   | 2050/2   | 02/10/18     | EON - Energy use Sept 18                                    |
| 81    | £2,500.00 | 2100     | 04/10/18     | NSA - Annual contribution towards mowing and water 18-19    |
| 80    | £333.60   | 1025/2   | 05/10/18     | Edge IT Systems Ltd - Annual hosting fee 18-19 (band 2)     |
| 94    | £34.00    | 1050/1   | 13/10/18     | Royal British Legion Poppy Appeal - WMWP Wreath             |
| 95    | £12.00    | 1050/1   | 13/10/18     | Parish Magazine - Printing of service booklets - WMWP       |
| 82    | £214.69   | 2120     | 17/10/18     | Glasdon U.K Limited - Skate Park Waste Bin                  |
| 90    | £60.00    |          | 19/10/18     | WALC - Playground maintenance training course               |
| 84    | £328.32   | 1025/1   | 22/10/18     | MEZTEC - Office 365 email addresses                         |
| 83    | £17.00    | 2120     | 26/10/18     | Royal British Legion Poppy Appeal - Wreath Nov 18           |
| 85    | £135.00   | 1060/2   | 26/10/18     | Starre (SW) Ltd - NDP consultation leaflets                 |
|       | £297.90   | 05/11/18 |              | Signs Express – NDP banners                                 |
| 86    | £400.00   | 1060/2   | 30/10/18     | Payment for car repair (to be split 3 ways with NSA & NCC)  |
| 89    | £181.60   |          | 30/10/18     | Jayne Warman - Misc expenses                                |
| 91    | £11.70    | 1003     | 30/10/18     | Jackie Alsop - Travel expenses for training course 19.10.18 |
| 92    | £25.00    | 2060     | 30/10/18     | Allotments deposit refund                                   |
| 87    | £617.70   | 1001     | 31/10/18     | Staff costs Oct 18  |
| 88    | £188.90   | 1000     | 01/11/18     | Warwickshire County Council - Pension Contribution Oct 18   |
| 93    | £700.00   | 2070     | 01/11/18     | Nigel Whitehead - Repairs to skate park gate                |

**NSA REPORT TO NPC – OCTOBER 2018**

The last full meeting of the NSA Committee took place on the evening of Wednesday, October 17<sup>th</sup> 2018 in the Victory Club. A copy of the Minutes has been forwarded to the NPC Clerk.

Not a great deal of activity to report given the time of year. The very successful cricket season is now over and the pitch 'put to bed'. The annual dinner and dance will be held on 20<sup>th</sup> October with almost 100 tickets sold.

The Clubs generally continue to operate smoothly with finances being well managed across the board. Some maintenance work is in hand, including replacing the main door to the pavilion at significant cost, although most work will now be deferred until next Spring.

A new cleaner has been appointed for the pavilion and should be ready to take up duties in the next week or so. Over 30 'new' chairs have been obtained for the main room in the pavilion and a new home is being sought for those being replaced.

The major item of discussion at the meeting centred on the insurance arrangements at NPC, NSA and at Club level. This follows an incident which occurred during a cricket match earlier this year. In summary, all insurance arrangements will need to be re-examined and it seems very likely that the NPC / NSA Licence Agreement will need to be re-worded, along with the constitutions of the NSA and member Clubs. This work is now in hand and will be resolved as a matter of urgency.

NSA will be represented at the Remembrance Service on November 11<sup>th</sup> when a wreath will be laid as usual.

The electricity supply contract will shortly be renewed and the best deal will be sought for the next contract period.

The next full meeting of the NSA Committee will take place on Wednesday, November 28<sup>th</sup> 2018 at 8p.m. in the Victory Club.