



NAPTON ON THE HILL PARISH COUNCIL

Monday 6th August 2018 at 7.30pm in Napton Village Hall.

Minutes

Present: Cllrs Veasey (chair), Heaf, Alsop, Woodcock and Clarke. J. Warman (Clerk). County Councillor Andy Crump. 7 members of the public were also present.

1. Apologies for Absence: Received from Cllr Gooderham District Councillor Chris Williams

2. Declaration of Personal or Disclosable Pecuniary Interests. Taken by item

The Chair sought the approval of the meeting to move the next 2 items to the start of the agenda as Cllr Crump was only able to stay for a short time.

3. Reports from District and County Councillors:

- The compulsory purchase order on the temporary stopping site for travellers has fallen through. It was rejected by the Inspector as the location was deemed unsuitable. It is now unlikely that the project will go ahead but Cllr Crump agreed to keep us updated.
- The Police have been in touch with the new owners of the Brickyard site and are planning to work with them to restrict access by off road motor cyclists
- WCC are actively promoting safety messages highlighting the dangers of swimming in open water and lighting fires in the countryside. Clerk to share these on all platforms

4. Broad Band issues:

- Cllr Alsop gave a summary of the current position and shared an update which she had recently received from Richard Hopkins at CSW. There are still a number of unresolved issues and whilst NPC has supplied the information requested on a regular basis CSW have consistently failed to deliver on their promises. Cllr Alsop and Jim Sleight are meeting Richard Hopkins later this month.

5. Minutes of meetings of 4th June and 2nd July. These were agreed and signed

6. Matters arising from 2nd July. The majority of actions were Highways related and are dealt with under item 11. The only other item concerned Neighbourhood Watch and the attempt to generate more volunteers and to link it more effectively to social media. Peter Palmer kindly offered to help. Clerk to facilitate contact between the relevant individuals.

7. Comments and Questions from the Public:

- Mr Palmer asked if NPC could speak to AC Lloyd as the temporary surface used to cover the trenches on Dog Lane is a potential safety hazard. Cllr Clarke to be asked to speak to the site manager.

8. Planning Matters:

Application(s) reference: 18/02036/FUL

Proposed : Alterations and extensions to existing stable block
At : Granary Stables, Tomlow Road, Stockton, Southam CV47 HX
For : Mr And Mrs Richardson

It was **resolved** to make no comment

SDC new delegated decision making powers:

- It was reported that the SDC have introduced new delegated decision making at officer level. The public should be aware that their comments are now **more important than ever** and that if they have views on any planning application they should send them to SDC either via the planning portal www.stratford.gov.uk/eplanning , by email planning.applications@stratford-dc.gov.uk or in writing.

SAP consultation re Brickyard site:

- The meeting was reminded that earlier in the year NPC had responded to a consultation about the possible use of the Brickyard site as a reserve site for housing. The results of that consultation will be fed into a document which will be further consulted on in the new year. It was agreed that the initial response was still supported, and no change was required.

9. Finance issues:

- The payments listed in appendix 1 were approved
- It was resolved to accept the offer of the S 106 funding resulting from the AC Lloyd housing development and to authorise the Clerk to sign the letter on behalf of the Council. It was agreed to discuss how the money should be spent at a future gathering. Alison Watson stated that she understood that in addition to the £6k for recreational provision there should also be just under £2k for footpath improvements. Clerk to check.
- The Clerk reported that, as suggested by our internal auditor, she had met with the Chair to review expenditure against budget for the 1st ¼ of the year. A full 6 month review will be brought before the Council in October.

10. Granton playing field:

- The Clerk reported that she had been working with parents and the PTA to seek suggestions for a refresh of the playground. As yet only 3 comments have been received. The Clerk was asked to seek views via social media and to speak to the Clerk at Long Itchington where they have just refurbished their playground.

11. Highways issues: (matters arising from last meeting)

- Clerk has established that the ditch along Fells Lane is the responsibility of AC Lloyd. They have agreed to clear it out in the autumn but on going maintenance will fall to management company.
- The Clerk is still trying to establish who owns field adjacent to the flashing 30 mph sign so that the hedge can be cut back.
- Drain outside Alpine Rise on Hackwell Street – repair complete.
- Path up to Church – Clerk liaising with Community Pay Back to get “brick” section cleared.

12. Housing projects updates:

- The Clerk reported that there are currently no major issues. Overall the programme is on track – anticipated finish date summer 19. Work on Dog Lane should be complete by end of summer hols.

13. Neighbourhood Development Plan:

- A first draft is slowly emerging. The NDP is able to suggest amendments to the Built Up Area Boundary. The group has considered changing it to encompass the Brick Yard site but feedback from SDC suggests this is not an option as the site is not currently developed. The possibility of altering the BUAB to include the 2 new properties at the bottom of Jackson Lane (recently granted on appeal) was also discussed but was not supported. The Council therefore resolved to support the approach being taken by the group (i.e. no change to the BUAB) and is looking forward to receiving a copy of the draft in due course (it was agreed this would be before the formal public consultation exercise starts in the autumn).

14. Correspondence:

- An update report was received from Napton Sports Association – a copy of the full report is attached to the mins. Key points are as follows:-
 - i. Fees and charges have stayed the same
 - ii. New football club rep elected
 - iii. Drainage issue around tennis shed have been dealt with
 - iv. New maintenance agreements have been set up for sewerage treatment plant and air con unit
 - v. NSA has been set up to receive donations from Amazon Smile
- The Clerk reported that the Council had been approached by solicitors working on behalf of the owners of one of the properties on Howcombe Gardens. They are requesting the removal the overage covenant which was placed on the land when the Council sold it to developers. There was a discussion about the implications and it was agreed that the Council should take legal advice before entering into any agreement and that it should not incur any costs as a result.
- The Clerk reported that the Council has been invited to attend a meeting to discuss the future of the 0-19 parenting project in

Southam. Andy Crump undertook to provide more information before a decision is taken.

15. GDPR:

- The proposed privacy policy was discussed and adopted
- There was a discussion about whether Councillors should have dedicated Parish Council email addresses rather than use their personal accounts for Parish Council business. It was agreed to set up separate addresses using office 365 and pay the annual fee of approx. £280.

16. Dates of future meetings:

- Monday 3rd September
- Monday 1st October
- Monday 5th November – TBC dependent upon the date of the village bonfire
- Monday 3rd December

Signed.....

Dated.....

NSA REPORT TO NPC – JUNE 2018

The last full meeting of the NSA Committee took place on the evening of Tuesday June 26th 2018 in the Victory Club. A copy of the Minutes has been forwarded to the NPC Clerk.

Since the preparation of the Annual Report, submitted to NPC in advance of the Annual Parish Meeting on 13th May 2018, the NSA has held two full meetings in addition to the AGM on May 16th 2018. The main items covered by the AGM related to the recently established Licence Agreement between the NSA and NPC. All Clubs reported good annual performance and the Treasurer presented a healthy financial picture enhanced by the fact that the accounts are all fully up to date and independently audited for Charity Commission purposes.

Annual Fees and Charges were formally retained at the same level as for 2017-18 and the Committee members were re-elected en bloc apart from the Soccer Club representative who stepped down after many years of valued input.

At subsequent meetings the items of most interest included assessment of on-going maintenance requirements for items of equipment as well as specific areas on site, in particular the recently refurbished tennis courts.

Some drainage issues have been identified which will need to be addressed before the wet weather returns and certain adjustments to the finances have been made to take advantage of free banking for instance. As has been recognized for some time, repairs and maintenance will become of increasing importance as the site gradually gains maturity. Of late the 24 x 7 sewage treatment plant has required significant attention in this respect with associated costs.

Latest Annual accounts have recently been signed off and submitted to the Charities Commission and sources of various charitable donations are being investigated as they arise. The Cricket Club have purchased a bench in memory of Chris Gooderham which will be dedicated during the match against Bishops Tachbrook on 08.07.18 during an extended tea break with an open invitation to all interested parties.

Given that meetings are not generally held through the holiday period, the next full meeting of the NSA Committee will take place on Tuesday September 11th 2018 at 8.00p.m. in the Victory Club.

Napton Parish Council Appendix 1

Expenditure transactions - payments approval list

Tn no	Cheque	Gross	Heading	Invoice	Details
				date	
60		£38.83	1025/1	07/07/18	BT - Phone bill MO 28
54		£225.00	2100	16/07/18	Nigel Whitehead - Skate Park gate repair
53		£144.00	1010/5	28/07/18	Avon Planning Services
56		£443.84	1001	31/07/18	Staff costs July 18
58		£582.00	2090	31/07/18	Frank Mann Farmers - Mowing July 18
59		£171.32	1000	31/07/18	Warwickshire County Council - Pension
Contribution					July 18
57		£312.82	2050/2	02/08/18	EON - Energy use June 18
Total		£1,917.81			