



## **NAPTON ON THE HILL PARISH COUNCIL**

### **Minutes**

**Napton Village Hall at 7.30pm on  
Monday 3<sup>rd</sup> July 2017**

**Present:** Cllrs Alsop (Chair), Veasey & Featherstone. Clerk J. Warman

- 1. Apologies for Absence:** These were noted from Cllrs Gooderham, Woodcock and Clarke
- 2. Declaration of Personal or Disclosable Pecuniary Interests:** Taken by item
- 3. Minutes of meetings of 5<sup>th</sup> June:** The draft minutes were amended to include the issue regarding the minimum level of funds to be held in the current account. They were then agreed by all and signed by the Chair.
- 4. Comments and Questions from the Public:**

A number of comments were made in relation to planning application 17/01563/OUT: -

- It was stated, according to local knowledge, the land was originally designated as “amenity land” and as such should not be developed.
- Concerns were raised about the capacity of the sewerage system in the area. There is a foul drain manhole cover in the corner of the site which regularly lifts during periods of heavy rain. It was pointed out that the new houses on the Priors Marston Road and those on the AC Lloyd development will drain into the same sewer as those proposed on this site.
- The area is prone to flooding and whilst the current proposal states that the houses will remain unaffected in the event of a flood there is concern that the gardens and parking areas will be. The creation of hard standing for parking may cause additional problems with flooding.
- The proposed properties may be adversely affected by noise from the Victory Club and Village Hall which regularly host large community events.

Concerns were raised about the path up to the Church. It was reiterated that any future repairs need to be undertaken using a mixture of grit and tar rather than tarmac and that the brick gullies, which have recently been cleared, need to be protected.

A parishioner asked if the mile post on the main road could be painted.

Concerns were expressed about amount and speed of traffic particularly around the school. A meeting is proposed with Highways to explore potential speed reduction schemes and the repainting of the yellow lines. It was agreed that the Council would send a letter of support for these proposals and would place an

article in the Parish Magazine asking for people to drive in a more considerate manner.

A Parishioner asked to speak on the application for a telecoms mast at Pastures Farm. Whilst this was not on the agenda the Chair agreed that the comments should be noted. There was concern expressed that if the application were to be approved it could lead to proliferation of masts around the edge of the village. Cllr Veasey explained that in any area there is only a need for one mast at 800mhz and another at 1800mhz so the very worst case is two to cover all networks.

#### **5. Reports from District and County Councillors:**

Cllr Crump reported that he arranged for some fencing to be installed across the top of gully on Dog Lane. He also confirmed that the posts on memorial have been installed in a location which avoids the cables buried alongside the road and allows access for emergency vehicles hence they cannot be moved closer to the kerb.

Cllr Crump reported that the Children's Centre in Southam is facing potential cuts and is looking for alternative venues from which to operate. Napton Village Hall was suggested as a possible location and the Clerk was asked to forward the booking secretary's details.

It was reported that County Waste have been fined £8.4k. The Clerk explained that Environment Agency are not required to formally consult NPC on the current application for a license submitted by Xact Skips. It was suggested that NPC contact Jeremy Wright asking him to intervene and insist that NPC be consulted.

#### **Planning applications:**

Application(s) reference: 17/01563/OUT

Proposed: Outline Application with All Matters Reserved for the Erection of two dwellings (2 x 4 bedroom)

At: Land Off, Jackson Lane, Napton-On-The-Hill, CV47 8JB

For: Mr Gary Robertson Measure-Rite Limited

Cllr Veasey proposed that the application be rejected for the following reasons: -

- The area is prone to flooding
- It is understood that the area may have been designated as "amenity land" in the past.
- The proposed development falls outside the current Built Up Area Boundary of the Village
- The Parish Plan housing needs survey states that there is very little need for larger family homes

The proposal was seconded by Cllr Featherstone

All in favour

Application(s) reference: 17/01480/FUL

Proposed: Change of use from public house with managers flat to single dwelling.

At: Napton Bridge Inn, Southam Road, Napton-on-the-Hill, Southam CV47 8NQ

For: Napton Bridge Ltd

The Chair read out a statement provided by the Planning Consultant. This stated that, at appeal, the planning inspector had confirmed that the building was no

longer viable as a public house. NPC was unable to find any reference to this and cited the example of the Admiral Nelson, a canal side pub in Braunston, which until recently, was derelict and which is now thriving.

Cllr Veasey proposed that the application be rejected for the following reasons: -

- The building is still considered viable as a pub
- Conversion to a dwelling would mean the loss of an amenity for both tourists and locals
- The population of Napton and the surrounding area is increasing.

If the planning authority is minded to grant the application then the Council would wish to see the following conditions imposed: -

- There should be garage provision rather than just open parking
- Any future permitted development rights should be removed

The proposal was seconded by Cllr Alsop. All in favour

- 6. Planning Policy:** The Council considered the Built Up Area Boundary proposed by SDC. There were 2 suggested minor amendments but otherwise it was agreed that the line should be accepted for the time being but with the caveat that it may be amended as part of the Neighbourhood Development Plan process. Proposed Cllr Alsop seconded Cllr Veasey. All in favour.
- 7. Risk register:** The updated risk register was reviewed. Cllr Veasey proposed that it be accepted. Seconded by Cllr Featherstone. All in favour.
- 8. Finance issues:** The list of payments was approved. Proposed Cllr Alsop, seconded Cllr Veasey. All in favour
- 9. Open spaces/village maintenance:** Reports from Clerk
  - Tree work – an arboricultural survey has been commissioned which will map all of the trees for which the Council has responsibility and will provide a schedule of works required.
  - Notice board and benches around the village have been rubbed down and stained with the exception of the bench outside the Old Bakery. Clerk to place an order for works to the remaining bench, the footbridge into the sports field plus the painting of the Mile Post.
  - The leak from the allotments water tank has been fixed. The Parish Council wishes to record special thanks to Ben Neaves for his work to resolve the problem and on the installation of a water system on the allotments.
- 10. Correspondence:** The Parish Council has received complaints, both written and verbal, regarding parking outside Arc School. Cllr Clarke has visited the school and spoken about the issue in the past but the problem still persists. It was agreed to write formally to the school.  
The Clerk has received an email highlighting the poor state of the brick footpaths in certain parts of the village. Clerk to instruct M. Mann to spray the area in question and then to arrange for the grass and weeds to be cleared.  
The Clerk reported that she had received a monthly report from the NSA, a copy is attached to the minutes.

**11. Neighbourhood Development Plan:** The Clerk reported that a useful meeting had taken place of the core group and that they had agreed to meet on a regular basis on the third Tuesday of every month and that the planning consultant should be asked to attend the meeting on 22<sup>nd</sup> Aug.

**12. Councillor's items:**

- Cllr Featherstone raised concerns about the state of the canal bridge on Brickyard Road. Clerk to contact the Canal and River Trust and to try to confirm the weight limit.
- Cllr Veasy asked about the registration of the defibrillators. Clerk confirmed this had been done
- Cllr Alsop reported that slow progress has been made on the Granton Playing Field Lease and that the concept of an MOU with NSA is being checked by Rollasons.
- The Clerk explained that following last month's meeting she had sought advice from WALC on whether it is appropriate for employee costs to be in the public domain. Best practice suggests that, because of data protection legislation, employee costs should not be available for public scrutiny and should not be recorded in the minutes. They should however be set out in detail in the finance papers which are then available for inspection as part of the audit process. Some Councils, however, do still make the information available and at the end of the day, it is the decision of the Clerk.

**13. Dates of future meetings**

Mon 7<sup>th</sup> Aug  
Mon 4<sup>th</sup> Sept  
Mon 2<sup>nd</sup> Oct  
Mon 6<sup>th</sup> Nov  
Mon 4<sup>th</sup> Dec

**Signed** .....

**Dated**.....

# Napton Parish Council

## Expenditure transactions - approval list

Start of year 01/04/17

Tn no	Cheque	Gross	Heading	Invoice	date	Details	Cheque Total
140	102591	£122.61	2110	20/06/17	Malcolm Thomas - Emergency box expenses	£122.61	
139	102593	£420.16	2070	24/06/17	Caddy The Handyman - Work to benches and notice board	£420.16	
152	102594	£69.00	1030	02/07/17	Napton Village Hall - Hall hire April, May & June	£69.00	
141	102595	£160.62	1025/1	28/06/17	Jayne Warman - Misc expenses	£160.62	
142	102595	£30.00	1025/1	28/06/17	Jayne Warman - Contribution to broad band April - June 17 @£10pcm	£190.62	
154	102596	£407.74	1001	30/06/17	Jayne Warman - June Salary	£407.74	
156	102597	£358.60	1001	03/07/17	HMRC - PAYE April - June 17	£358.60	
155	102598	£40.00	1010/4	30/06/17	Jean Goode - April, May, June book keeping	£40.00	
157	102599	£154.87	1000	01/07/17	Warwickshire County Council - Pension contribution June 17	£154.87	
153	102600	£422.62	2060	02/07/17	Ben Neaves - Repairs to water tank and provision of water supply	£422.62	

**Total**  
Signature

£2,186.22

## **NSA REPORT TO NPC – JUNE 2017**

The last full meeting of the NSA Committee took place on the evening of Wednesday June 28<sup>th</sup> 2017 at the Victory Club.

A copy of the Minutes has been forwarded to the NPC Clerk.

Unfortunately the main item of concern was the tragic loss of our friend, colleague and Treasurer. He will be sorely missed.

After some discussion, another committee member has been persuaded to take on the role of Treasurer, although it may take a little time to get up to speed.

Other items discussed were of a general nature relating to Charitable Status and the arrangement of on-line bank accounts. The accounts of 2016-17 are also in need of auditing and sign off and a suitably qualified individual is being sought for this purpose.

Tickets for the first Cricket Club Dinner / Dance (30<sup>th</sup> September, Village Hall) are selling well and the Junior Cricket section seems to be going from strength to strength.

The Tennis Club is also seeing increased interest from Juniors following the recent Open Day.

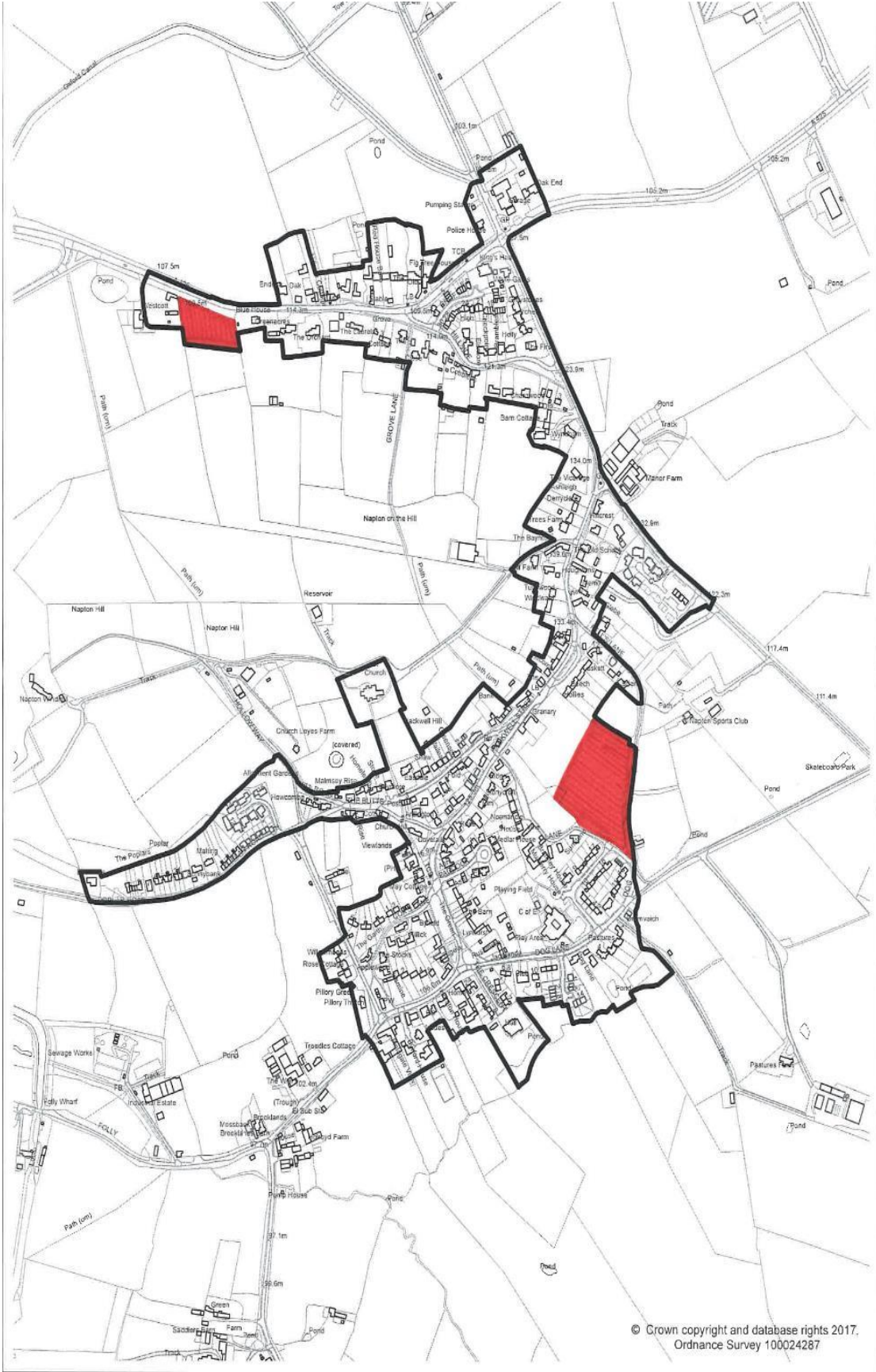
NSA Marquee will once again need to be erected for use during the Napton Music Festival so volunteers will be welcomed on July 5<sup>th</sup> and July 9<sup>th</sup>. at the Village Hall .

Annual subscriptions have been paid by the 3 main Sports Clubs and finances remain in a healthy state.

A general clean up of the site is being planned during the good weather.

The next full meeting of the NSA Committee will take place on Wednesday August 23<sup>rd</sup> 2017 at 8.15p.m. in the Victory Club.

# Built Up Area Boundary Proposed by SCD July 17



NCP suggested amendment



..... proposed amendment