



NAPTON ON THE HILL PARISH COUNCIL

**Monday 7th August 2017
Minutes**

1. Apologies for Absence were noted from Cllrs Gooderham and Featherstone
2. Declaration of Personal or Disclosable Pecuniary Interests were taken by item
3. Minutes of meetings of 3rd July and 16th June were agreed as a true record and duly signed

4. Comments and Questions from the Public:

A Parishioner raised the issue of the path up to the Church and asked that the raised footpath be cleared of overgrowth. The Clerk explained that she had instructed Michael Mann to strim the path. It seems that the old path has disappeared and it was felt that to reinstate it would be a major task. Cllrs Woodcock and Clarke agreed to investigate further.

5. Reports from District and County Councillors:

Cllr Crump advised that :-

- there have been problems with travellers in the area and suggested extra care was needed on vulnerable sites e.g. sports field.
- the culvert on Dog Lane has not yet been fenced but he will follow up with Patch.
- There is the potential of some funding to support traffic calming around the school and there is also has a small funding pot for capital works.

Cllr Williams reported **that:-**

- there had been no significant activity over the past few weeks.
- he is very aware of the Council's frustrations in relation to the recent issues over the A425 planning application and offered to help if needed.

6. Planning applications:

Reference 17/02068/OUT

Proposed : Outline application (with all matters reserved) for the erection of 1 detached dwelling house.
At : Land North Of Church Road, Napton-on-the-Hill,
For : Messrs S & J Cowper S & J Cowper

Council comments: -

- Napton is nearing its allocation of houses as set out in the core Strategy
- Napton's Parish Plan states that there is a (very) limited need for larger family homes and that priority should be given to 2 bedroom homes and bungalows

- Church Road is narrow and is often used by pedestrians who find the current footpath difficult to use due to its uneven surface and the fact that it has to be accessed by steps
- The application site lies outside the current proposed built up area boundary. Napton is nearing its allocation of houses as set out in the Core Strategy

Cllr Clarke proposed that the application be refused.

Seconded by Cllr Alsop. The motion was carried by 3 votes to 1 (Cllr Woodcock objected)

Reference: 17/01743/COUQ

Proposed : Conversion of existing single storey brick building into a dwelling.
 At : Holroyd House Farm, Napton-on-the-Hill, Southam, CV47 8NY
 For : Mr Paul Barthorpe

Council comments: -

- The building was definitely being used for agricultural purposes in 2013
- Work has been done to improve the structural integrity of the barn in recent months.
- The building has been re roofed in the last 6 months

Cllr Veasey proposed “no comment”

Seconded by Cllr Alsop.

All in favour

Reference: 17/02120/FUL

Proposed : Conversion of an existing barn to form a residential unit with associated parking, internal access and ancillary works.
 At : Westcott House, Southam Road, Napton-on-the-Hill, Southam CV47 8NG.
 For : Mr And Mrs Hill

Council Comments: -

- A like for like replacement on the same footprint would normally be approved however this application falls just outside the proposed built up area boundary.
- The proposal does not encroach into open countryside and is not detrimental to the existing site

Cllr Woodcock proposed that the application be supported. Seconded by Cllr Clarke. The motion was carried by 3 votes to 1. Cllr Veasey abstained.

Consultation on environmental permit application

Application reference: EPR/FB3301UH/A001

Operator name: Xact Skips Ltd

Facility name and address: Xact Skips Ltd Non Haz Treatment Facility, Canal side Yard, Brickyard Road, Napton, Southam, Warwickshire, CV47 8NT.

The Clerk explained that the consultation related to the impact on the local environment from dust and noise. The location of the operation and its opening

hours are covered by the planning permission and not the environmental license. Councilors felt they should compare in detail the original and proposed licenses before finalizing their response but in the interim the Clerk was asked to draft a response which asked for assurances that any future breaches of condition would be dealt with swiftly and which confirmed that there is no change to the type of waste which can be dealt with on site. It was also agreed that Jeremy Wright should be copied into the Council's response.

7. Grants /funding

- Councillors reviewed the revised grants policy. Cllr Veasey proposed that the revised version be adopted. Seconded by Cllr Woodcock. All in favour.
- The Clerk and Cllr Crump reported on the launch of the County Councillor grant schemes. Article to be placed in Parish Magazine.
- The Clerk explained that the NDP group were hoping to apply for funding towards the cost of producing a plan and that a committee minute reflecting the Council's support was required. The following wording was therefore agreed. *"The Parish Council agrees to support the Neighbourhood Development Plan group with its bid for funding towards costs associated with the production of a Neighbourhood Development Plan for Napton."*

8. Finance issues:

- The Clerk provided a summary of expenditure against budget for the first quarter of the year (appendix 1). It was noted that the balance in the HSBC bank was just under £8k at the end of July and that the next precept payment was not due until end Sept. It was therefore agreed to transfer £5k from the Nationwide BS into the HSBC current account.
- The payments listed in appendix 2 were approved
- The Clerk reported that she had found a way to use BACS payments which required 2 Councillors to authorise. She was asked to pursue this and register the existing signatories on the online system.

9. Open spaces/village maintenance:

- The Clerk reported that a number of small maintenance jobs had been completed.
- A survey and inspection of the trees for which the Council has responsibility has been completed. All of the trees have been plotted and a maintenance schedule produced. In the short term work is required on 2 trees in the centre of the village. Clerk to get quotes for the works.

10. Correspondence:

- Councillors discussed the draft code of conduct for Councillors recently issued by SDC. Cllr Alsop commented that on P7 the term "disrepute" needed clarifying and in the section on Accountability the term "scrutiny" needed clarification. Cllr Woodcock to feedback any further comments before the Clerk responds on behalf of the Council
- Update on broad band. There was a debate about how the Council could engage with the suppliers to establish time lines. Cllr Williams

stated that there was a member of staff at WCC, Leigh Hunt, who is acting as liaison between BT and the public. Clerk to contact

11. Neighbourhood Development Plan: The Clerk reported that the group has registered for an OS licence and is starting to look at map production. At the last meeting discussion focused around how the group would consult with the community. The next meeting is scheduled for Tues 22nd Aug, the planning consultant will be attending.

12. Highways report: Cllr Clarke reported that the issue at the top of Thorton's Lane has been identified by Highways. The Footpath in St Lawrence Close is waiting to be repaired. The issues on Folly Lane and Chapel Green (at the Marston Doles turn) have yet to be resolved. Cllr Clarke to email Patch Byrne and copy in Cllr Crump.

13. Councillor's items:

Cllr Alsop reported that, through Rollasons, she is exploring an alternative to the proposed MOU with NSA. This approach could take the form a licence and, if found suitable, could also provide a way forward for Granton PF. The existing/previous lease between WCC and St Lawrence School needs to be terminated. Cllr Crump suggested contacting Sarah Duxbury in WCC legal dept. It was agreed to spend £350 + VAT to get the licence drafted.

Cllr Veasey reported that the situation with traffic not using the passing places and driving on the verge opposite Collins Close and Cyril's corner is becoming dangerous and is leading to serious erosion of the verge. NPC to send a list of suggestion for improvements to Cllr Crump.

Cllr Veasey reported that the footpath outside the Vicarage is overgrown. John Line kindly agreed to cut back the overhanging vegetation.

14. Dates of future meetings

Mon 4th Sept

Mon 2nd Oct

Mon 6th Nov

Mon 4th Dec

Signed.....

Dated.....