

Clerk:
Mrs G Bailey

Chestnut Cottage, Hackwell Street, Napton
on the Hill, Southam, Warwickshire, CV47
8LY

☎ 01926 815499

✉ clerk@naptonparishcouncil.org.uk

Minutes for the Finance Meeting of Napton Parish Council 5th January 2015

Present:

Chair:	Linda Gooderham	Councillor:	John Veasey
Councillor:	Paul Bayley	Councillor:	Frank Allen
Councillor:	Gordon Clarke	Clerk:	Gill Bailey
Public:	3		

1 Apologies for Absence

Apologies were received and accepted from Cllr Alison Watson, District Cllr Steve Kittendorf and County Cllr John Appleton.

2 Declaration of Personal or Disclosable Pecuniary Interests –

Councillors are minded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their families, a friend or close associate

To Receive any written Requests for Disclosable Pecuniary Interests Dispensations.
No requests were received.

3 External/Internal Audit 2014/15

The Clerk confirmed that both the internal and external audits had complied with statutory requirements. The Clerk went on to say that the External Auditors would be Grant Thornton for the next five years. The Clerk advised that both the Internal Auditor and External Auditors had audited the Accounts and they were found to be in order. The Clerk said if anyone wished to see the documents, copies were available to them.

4. Operating Budgets

Cllr Gooderham confirmed that NPC's income and expenditure had been discussed at a pre-finance meeting and NPC was ratifying the proposals that had been made and that the receipts balanced with the projected expenditure. Cllr. Gooderham advised that the projected income and expenditure for the Financial Year 2015/16 was detailed on a spreadsheet, which is attached to these Minutes as Appendix A, a copy of which had been provided for everyone attending the meeting.

The Clerk advised that due to the decrease in financial support from various agencies, including SDC and WCC, NPC's income was declining and that Councillor's had felt it prudent to raise the precept by 2%.

5 Capital and Projects Budget Plan

Cllr Gooderham advised that the Capital Projects which had been identified were itemised at the bottom of Appendix A. She went on to say that NPC had increased the amount in reserves for the provision of amenity land because the PCC had requested NPC to provide extra community burial space near to the Church.

6 Precept for the year 2015/16

Cllr. Gooderham confirmed that the precept calculations had been discussed and it had been agreed that the precept request to SDC would be raised by 2% to £32,578.00 with a further amount of £1,200 which would be requested via a Council Tax Support Grant from Central Government, making a total of £33,778.00. Cllr Gooderham went on to say that as costs had increased, there had been no other option than to raise the precept.

It was **resolved** that all of the above proposals, including the decision for the precept to be raised were carried unanimously by all Councillor's present.

7 Monthly Financial Report – See Appendix 1

Councillors approved the receipts and payments as stated overleaf.

Clerk: Chestnut Cottage, Hackwell Street, Napton
Mrs G Bailey on the Hill, Southam, Warwickshire, CV47
8LY

☎ 01926 815499
✉ clerk@naptonparishcouncil.org.uk

8 Business considered Urgent by the Chairman

There was no business to be deemed urgent by the Chair.

9 Dates of Forthcoming Meetings :

19th January 2015 – Planning Meeting
2nd February 2015 – Parish Council Meeting

Meeting Closed at 8.15 pm

Appendix 1

To note receipts –

Interest from Skipton B.S. -	£1,704.81
Donation received by Neighbourhood Watch -	£ 150.00
Donation received by Nosh & Natter -	£ 200.00

To note and approve payments

Excl. VAT

Skipton Building Society - further investment in the Loyalty Saver Account	£10,000	£10,000
SLCC – Renewal of Annual Membership -	£149.00	£149.00
E.On – Street Lighting Electricity -	£136.15	£113.46
SOS Direct – Stationery -	£ 19.69	£ 16.41
Village Hall (Hire of Hall – Remembrance Day) -	£ 11.00	£ 11.00
R & N Plant Specialists – Supply of Tree (WMWP) -	£ 138.00	£ 115.00
ESPO (Nosh & Natter Equipment) -	£ 33.22	£ 33.22
G A Bailey – Clerks Salary/Overtime -	£927.46	£927.46
ESPO (Nosh & Natter Equipment) -	£ 6.64	£ 6.64
G A Bailey – Clerk’s – Salary Interim Back Payment -	£500.00	£500.00
E.On – Street Lighting Maintenance -	£289.54	£241.28
Napton Village Hall – Hire of Committee/Jubilee Rooms -	£ 54.00	£ 54.00

Plus.Net.Com - Broadband Internet & Telephone Services – December 2014	£ 40.02	£ 33.35
---	---------	---------

Bank Balance & Bank Reconciliation as at 30th November 2014 Balance: **£20,229.87**

To note Bank Balances & Bank Reconciliation as at 31st December: Balance: **£8,914.55**

Signed