



**NAPTON PARISH COUNCIL MEETING.**  
**4<sup>th</sup> April 2016**  
**Napton Village Hall. 7.30pm**

**MINUTES**

**Item 1**

**Present**

Napton Parish Councillors: -

Linda Gooderham (Chair) John Veasey (Vice-Chair), Richard Woodcock, Gordon Clarke.

Clerk to the Parish Council, Jayne Warman Jackie Alsop, Bernard Alsop, County Councillor John Appleton.

**Apologies**

Cllr Chris Williams

**Item 3 Declaration of Personal. Disclosable or Pecuniary Interest**

Cllrs Bernard Alsop and John Veasey declared an interest in item 6 and left the room during that discussion.

**Item 4 Comments and questions from the public**

None

**Item 5 Previous Minutes**

The Minutes of the meetings of 7<sup>th</sup> March 2016 were approved and signed

**Item 5 County and District Councillor's reports**

Report from District Councillor Williams was read out in his absence. The Council is settling down to its new management structure which came into force on 1st April 2016. The implications of the reduced settlement grant provided by central government have yet to become clear. Napton's concerns about the litter picking service have been noted and the situation will be monitored

Cllr Appleton reported that a Multi-Agency Safeguarding Hub had been established as a result of the guidelines emerging from the Rotherham report.

**Item 6 Planning applications and decisions (Stratford District Council).** Cllrs Veasey & B Alsop left the room for this discussion.

**A. Ref: 16/00628/VARY**

**Proposed:** Minor alterations to the design of individual plot types 1-20 and additionally, the re-positioning of plots 17-20 plus various drainage and landscaping amendments

**Location:** Land Off, Priors Marston Road, Napton-on-the-Hill,

**For:** Noralle Traditional Country Homes Ltd

It was felt that the changes were not substantive and so “no comment” was required.

**B. Ref 16/00711/FUL**

**Proposed:** Two storey side extension

**Location:** The Fens, Thorntons Lane, Chapel Green, Napton

**For:** Mr & Mrs Stillwell

Councillors felt this application would enhance an existing small dwelling and the application was supported. Proposed Cllr Gooderham, seconded Cllr J Alsop

**Item 7 Parish Council operational issues**

Cllr Gooderham explained that the Parish Council felt that regular interim meetings would help the Councillors deal with the current heavy work load and enable them to work more efficiently and provide a better service for the community. A suggested draft terms of reference for the group were circulated to all present and views sought. Malcom Thomas commented that he felt the proposal was a sensible way to proceed and that the T of R were helpful as they made clear that the meeting would have no decision making powers.

Cllr Woodcock suggested that an additional bullet point was added to clarify that any planning matters would be limited to the inspection of complex plans to clarify understanding. **JW** to produce revised version to reflect this.

**Item 8 Monthly action log – update on key issues**

**Updating the Parish Plan**

The last edition of the Parish Plan was published in 2007 and many of the action points have not been followed through. There is a need to update the document and volunteers are needed to help with the process. **JW** to place an article in the Parish Magazine asking for volunteers. NPC to organise a display at the Annual Parish meeting with the same objective.

**Annual Parish Meeting**

It was emphasized that this is a community event and whilst there will be a formal element to the meeting it is a chance for local groups to showcase their work.

**LG to speak to** Harbury PC who hold very successful APM's. Organisation of the event to be discussed at the next informal PC gathering

### **Brickyard**

A multi-agency meeting has been scheduled. The Environment Agency have produced a flyer but this has only been circulated to a small number of homes. **LG** to supply copy to **JW** for posting on PC website.

A parishioner raised concerns about photos being taken of the site and possible safeguarding issues if young people were present.

Cllr Gooderham reiterated that there is a potential breach of planning consent and that the PC has a duty to support the investigation of this matter by the statutory agencies.

### **Assets and insurance**

Cllr Veasey reported that the work on this was almost complete but that he was having difficulty getting replacement costs for the equipment on the skate park and at Granton Playing Fields. **JA/JW** to assist if necessary

### **Volunteer Driver Scheme**

Cllr B Alsop reported that the Volunteer Driver Scheme was now operational and that the £1000 (£700 from NPC and £300 from Town Lands Charity) was now available to fund journeys for residents of Napton only. Monthly invoices to be paid by Clerk. It was agreed not to do any major promotion at this stage but to monitor take up for a few months.

## **Item 9 Highways issues**

- GC has contacted the Rights of Way Officer re the footpath to Southam from the Folly
- Verge markers have been erected at the top of Mill Lane
- The hump outside Croft Cottage has been repaired
- The question of the footpath on Church Road was raised. Cllr Appleton explained that Patch Byrne should have a schedule of works for the coming year and so we should be able to find out when it scheduled to be completed.

### **Correspondence**

Letter from a parishioner re parking on Dog Lane. It was confirmed that the issue was a matter for either the Police or Orbit. **JW** to provide a response to that effect.

Email from an allotment holder re allotment issues. It was pointed out that income from allotment rentals will be approx. £65 this year and that £650 was spent on maintenance last year. However, it was agreed to get a cost for a "no dogs" sign and to revisit the issue of the pump. The PC is also working with Western Power to ensure the spoil is removed. **JW** to provide a response to that effect.

Funding request from village hall. As the PC normally only use the village hall monthly and as they pay for the hire of the room there was a reluctance to contribute towards the cost of a

new gate. Cllr Appleton suggested he may have some funding that the hall could apply for and in the light of this suggestion it was agreed to refuse the request. Proposed LG seconded JV. The Chair shared a letter sent by Mr & Mrs Sudbury to County Highways about the damage being caused by 4 wheel drive vehicles on bridle ways.

#### **Item 10 Finance**

The presented cheques were signed – see appendix 2

#### **Item 11 Councillor's items**

The NSA treasurer reported that they had found and taken delivery of a new mower costing £6400 plus VAT and that the invoice for the full amount would be delivered to the Clerk the following day. NPC will then pay the invoice. NPC agreed to contribute up to £3000 towards the purchase price.

#### **Item 11 Dates of Forthcoming Meetings**

Monday 4<sup>th</sup> April

Monday 9<sup>th</sup> May (AGM)

Sunday 15<sup>th</sup> May Annual Parish Meeting

The meeting closed at 9.15pm

### **APPENDIX. 2**

#### **RECEIPTS & PAYMENTS April 2016**

#### **Appendix 2 payments and receipts**

##### **Receipts**

Allotment rentals 2016-2017	£55
G. Bailey NI recovery	£40.00

##### **Payments to approve**

EON energy street lighting	£41.96
EON energy street lighting maintenance	£241.28
Clerk's salary (payment 4)	£346.84
Napton TeleConsult (previous permanent Clerk IT services)	£400.00
Orchard Print (Parish Magazine)	£208.33

HMRC PAYE/NI	£270.80
Nationwide	£20,000
Napton PCC Churchyard maintenance	£650
EON street lighting repair	£32.50
EON street lighting (Feb)	£196.33
Play Inspection Company	£210
Jean Goode	£30
NSA water	£1000
NSA mowing	£1500
NSA Mower	£7680 *

\*Anticipated cost £12000