



**NAPTON PARISH COUNCIL MEETING**  
**Monday 9<sup>th</sup> May 2016**  
**Napton village hall 7.30pm**

1. **Present:** Napton Parish Councillors, Linda Gooderham, John Veasey, Richard Woodcock, Gordon Clarke, Jackie Alsop. Parish Clerk, Jayne Warman
2. **Apologies for Absence:** Cllr Chris Williams & Cllr John Appleton
3. **Declaration of Personal or Disclosable Pecuniary Interests:** Cllr Veasey declared an interest in item 6a and the Clerk in item 11a.
4. **Comments and Questions from the Public:** A parishioner asked about the monthly circulation of documents by email. The clerk explained that a new circulation list had been established as the old one was out of date. Anyone wishing to be included should contact the clerk.
5. **Planning applications and decisions**
  - a. **Ref 16/00897/FUL (Cllr Veasey left the room for this item)**

**Proposed:** Temporary provision (for three years) of modular unit to provide two additional classrooms for one to one learning space  
**Location:** The Old School , Vicarage Road, Napton, Southam CV47 8NA  
**For:** Mr Chris Kennedy The Arc School.

Cllr Woodcock proposed a response of "no comment, seconded by Cllr J Alsop. The motion was carried unanimously.

- b. **Ref SDC/13CC021 (renewal of application. Original ref SDC/16CC004)**

**Proposed:** Change of use of land from redundant highway to an emergency stopping place (transit provision) for up to 12 touring caravans and towing vehicles.  
**Location:** Former Road Chippings Store Adjacent to Daventry Road (A425) Southam  
**For:** Warwickshire County Council

It was explained that this application was being resubmitted because the original permission is due to expire. There is no change from the original application to which the Parish Council objected on the grounds of safety, negative visual impact for tourist traffic and the presence of a badger set.

It was felt that the recently approved housing development on the A425 would have a significant impact on traffic movements and therefore add to safety concerns. Cllr Clarke proposed that the Parish Council object. This was seconded by Cllr Gooderham. Carried with one abstention.

- 6. Granton Playing Fields Lease:** It was explained that the grassed area behind the children's playground is owned by the Parish Council and leased to Warwickshire County Council and thence to St Lawrence School. This lease is due to expire in Nov 2016. Despite extensive research it has not been possible to track down a copy of the lease nor records of payment (rental due to NPC should be £50pa). The last payment appears to be been made on 23.03.2004 which would have been for the FY 2004-2005 as the lease states that payment should be made in advance. It was therefore proposed to invoice St Lawrence School for £500 for back rent due from 2005 – 2006 to 2014-2015 and to issue a separate invoice for £50 in respect of 2016-2017. Proposed - Cllr Gooderham. Seconded - Cllr Veasey. Carried with one abstention.
- 7. Remedial works to cable ride:** Cllr Alsop organised an inspection of the cable ride adjacent to the skate park. The cost of recommended works is £665.72. It was agreed that this work should be commissioned but with the caveat that on completion the Council should receive written confirmation from the contractor that the ride complies with the relevant safety regulations. Proposed Cllr Gooderham, seconded Cllr Alsop. All in favour.
- 8. Monthly action log – update on key issues:** copies of the log were made available to all in attendance. Updates included the following:-
- A multi agency meeting has taken to discuss the Brickyard Road site
  - Work on the defibrillators continues. The issue of monthly checking need to be resolved. A fully costed report will be presented at the June meeting.
  - Good progress has been made on the updating of the Emergency Plan but there is still some way to go. Hoping to bring forward a report in June.
  - Cllr Clarke has met with a representative from WCC which resulted in an additional litter picking session.
  - Date of next informal gathering Tues 17<sup>th</sup> May
- 9. Highways issues – update on key issues:**
- The ruts at the junction on Dog Lane and Priors Marston Road have been filled with loose material.
  - Folly lane still needs work as there are very deep ruts at the side of the road
  - The flashing “sharp bend” sign at the entrance to the village from Southam has been incorrectly installed. Clerk to alert WCC
- 10. Correspondence:**
- a. Request for funding from Napton Tennis Club (Clerk left the meeting at this point as she is Chair of the tennis club.) 2 representatives from the club explained that the courts were laid in 2004 and are generally expected to have a life of 10 – 12 years. NSA have agreed a contribution of up to £15k

from the sports field sinking fund to which the tennis club makes an annual contribution of £1600. Cllr Clarke proposed that the Council agree a contribution of a maximum of £4116 or 19% of the cost whichever is the lower. Seconded by Cllr Gooderham. All in favour.

- b. Letter has been received from Noralle explaining that the design of the new footpath on Priors Marston Road complies with Highways regulations. It was pointed out that partly because of the curb created by the new path there is a build up of material (dirt and grit) which needs removing. Clerk to write to Noralle thanking them for planting the hedge along the road boundary and asking that they remove the material mentioned above.
- c. An email was received from a Parishioner re the fence at bottom of Godsons Lane. The clerk reported that as far as she could establish the property was not managed by a housing association. It was noted that some improvements have been made. Situation to be monitored
- d. Several emails have been received re the building works taking place behind Oakwood Cottage on School Hill. The Clerk explained that planning permission was granted in 2008 for a replacement stable block and sun lounge and it would appear that this work relates to that application.

**11. Finance:** Cllr Gooderham summarised the financial position with the current and deposit accounts

<b>HSBC Opening balance</b>	<b>£1,732.96</b>
<b>Money in</b>	<b>£35,328.32</b>
<b>Money out</b>	<b>£16,266.18</b>
<b>HSBC Closing balance</b>	<b>£20,795.10</b>
<b>Skipton Building Society</b>	<b>£75,000.00</b>
<b>Nationwide Building Society</b>	<b>£20,000.00</b>
<b>Total holdings</b>	<b>£115,795.10</b>

The Clerk reported that since the agenda for the meeting had been issued a number of invoices had been received which require payment. These were set out in appendix 2 circulated with the agenda and are as follows:-

AVA recreation – cable tow inspection	£240
Godfrey Paynton – annual rent on sports field	£10

Andrew Scott – internal audit	£150
Michael Mann – mowing charges March/April 16	£1441
Clerk’s expenses – stationery	£41.81
Clerks salary (payment 5)	£390.22
WMWP – Nigel Whitehead replacement tree	£210

All payments were approved

**12. Councillors Items:**

Cllr Veasey explained that an assessment of the Council’s assets had been completed and their total value recalculated. The advice we have received is that we are now underinsured and that an additional payment of £313.63 is required to ensure the correct level of cover. The policy is due for renewal in September and at that time Cllr Veasey undertook to seek quotes from the newly emerging companies offering insurance to Parish Council’s. The additional payment was proposed by Cllr Alsop and seconded by Cllr Gooderham. All in favour.

He also reported that the Daventry Road entrance to the brickyard site has been blocked with the permission of the owner who wishes to try and use the site for grazing. It is understood that Mr Hitman is still trying to sell the land.

**13. Dates of Forthcoming Meetings**

- 15<sup>th</sup> May – Annual Parish Meeting
- 6<sup>th</sup> June
- 4<sup>th</sup> July

The meeting closed at 9.45pm

Signed .....

Date.....