

NAPTON PARISH COUNCIL MEETING.

7th December 2015

Napton Village Hall. 7.30pm

AGENDA

To: Councillor

Of Napton Parish Council

You are hereby summoned to attend the meeting of the above Council to be held in Napton on the Hill Village Hall, on Monday the 7th December 2015 commencing at 7.30 pm

Malcolm Thomas. Temporary Clerk to the Council.

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

Item 1

Apologies for Absence

Item 2

Declaration of Personal or Disclosable Pecuniary Interest.

Councillors are minded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their families, a friend or close associate

Item 3

Comments and Questions from the Public.

Parishioners of Napton on the Hill are invited to address the Council on any relevant matter for a maximum of three minutes

Item 4

To approve & sign the Minutes of the Parish Council Meeting of 2nd November 2015 and the Planning Meeting of 23rd November 2015.

Item 5

Reports from District Councillor and County Councillor.

Item 6

Planning Applications & Decisions (Stratford District Council).

Applications

A)

Ref. 15/03578/LBC

Proposed: Replacement and repair of five windows

Location: The Locks, Folly Lane. Napton on the Hill

Applicant: Ms Florence Salberter

B)

Ref. 15/04026/COUQ

Proposed Notification of change of use of agricultural building to a dwelling house within Use Class C3 (1 dwelling of 81.7 square metres) with building operations reasonably necessary to convert the building including new walls, windows, doors, roof and provision of services (Class Q a&b)

Location Bridge Nursery, Tomlow Road, Napton.

Applicant Mr Philip Martino

C)

Ref. 15/04150/FUL

Proposed: Extensions and alterations to include a two storey side extension, two storey front gable extension and front and rear extensions.

Location: Nightingale Farm, Shuckburgh Road. Napton

Applicant: Mr & Mrs Bendzak.

Decisions

A)

Ref. 14/02440/VARY

Permission granted for variation of conditions.

Applicant Noralle Traditional Country Homes Ltd

Location Development off Priors Marston

Demolition of Flats in Dog Lane and St Lawrence Close.

To report on presentation by Orbit Homes

Prior Consultation with Planning Applicants

Update following request for prior consultation, and subsequent discussion by Councillors at recent meetings.

Item 7

Highways/General Issues affecting the Parish:

1. Update from Cllr Clarke on previously reported Highway Items.
2. Update - Concerns relating to the Brickworks site:
Motorbike noise, restricted access, metal footpath gate missing.
3. Update - Gulley flooding at top of Howcombe Lane.
4. Map of Gritting Routes for Winter 2015-16. WCC.
5. Update - New Streetlights – School Hill and Butt Hill. Also Streetlights on new development, Priors Marston Rd
6. WCC (Priors Marston Rd, Dog Lane, Napton on the Hill) 30mph & 40mph Speed Limit Order 2015
7. Update from Matthew Williams WCC Senior Planner re Canalside Yard, Brickyard Road
8. Parish Emergency Plan Template.
9. Sand bags for flooding and other emergencies.

Item 8

Sports Field:

Minutes from Sports Clubs.

Item 9

Correspondence & Website

1. To decide on method of circulation and managing of correspondence and e-mails between Clerk and Councillors.
2. Correspondence log.
3. Updating Website

Item 10

Monthly Financial Report – See Appendix for Receipts & Payments.

Bank Reconciliation and Financial Summary to be presented at meeting.

1. NPC's Assets and Insurances. - Update from Cllr. Veasey.
2. Progress report on appointment of Internal Auditor.
3. To decide process for grass cutting tenders and identify Councillor(s) to implement the process.
4. Contribution to grass cutting costs from SDC
5. To discuss financial contribution for Napton Residents using the Volunteer Driver Scheme.
6. Approve withdrawal of excess balance above FSCS protection level – Skipton B/S.
7. Approval to open an account at Nationwide to deposit the excess balance held at Skipton above the FSCS protection level of £75,000. Signatories on this account to be approved as :: Councillors Bernard Alsop, Jackie Alsop and Gordon Clarke.
8. Approval to add new signatories to the Council's account at Skipton Building Society :: Councillors Veasey and Woodcock.

Item 11

Parish Council Filing and Records System.

To discuss managing of filing and records system.

Item 12

Councillors Items

Item 13

Matters Arising.

Item 14

Granton Playing field

Chairman to report on safety inspections.

Item 15

Recruitment of Clerk to the Parish Council

Progress report on recruitment of Clerk to the Parish Council.

Item 16

Business considered urgent by the Chairman.

Item 17

Dates of Forthcoming Parish Council Meeting.

4th January 2016 Finance & Precept-Setting Meeting.

1st February 2016 Parish Council Meeting

APPENDIX.
RECEIPTS & PAYMENTS

Receipts

HMRC – VAT Reclaim £422.68

Collection, (less cost of refreshments) at
Remembrance Service for
War Memorial Working Party funds (WMWP) £136.45

To ratify & record payments already paid.

HMRC – PAYE & NIC £232.59

Royal British Legion
Wreath & Remembrance Crosses for
WWII Trees – from WMWP funds £ 29.00

Payments to approve.

Edge House Solutions (NPC Website) £ 30.00
Bernard Alsop – Supply of postage stamps
for Parish Council. £ 42.75
Eon – Streetlighting – power £ 209.87
MFM Mowing contractor – October. £1040.00